

**The Berar General Education Society's  
Smt. L.R.T. College of Commerce, Akola  
Internal Quality Assurance Cell  
2020-21**

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**NOTICE**

**Date: 01/07/2020**

All the members of IQAC are hereby informed that the meeting of the IQAC will be held on Monday, 06<sup>th</sup> July, 2020 at 11:30 a.m. in the office of the Principal. to discuss the following agenda.

**AGENDA**

- 1) To approve minutes of the last meeting.
- 2) To discuss regarding admission process of UG and PG
- 3) To reconstitute IQAC and Quality Circles
- 4) Any other matter with the permission of the chair.

  
**Director / Co-ordinator  
I. Q. A. C.  
Smt. L. R. T. College of  
Commerce, AKOLA**



  
**Principal  
PRINCIPAL  
Smt. L. R. T. College  
of Commerce, Akola**

**The Berar General Education Society's  
Smt. L.R.T. College of Commerce, Akola  
Internal Quality Assurance Cell  
2020-21**

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**Minutes of the Meeting**

The meeting of the IQAC was held on Monday, 06<sup>th</sup> July, 2020 at 11:30 a.m. in the office of the Principal. The following members were present in the meeting.

1. Dr. S.G. Chapke , Principal	Chairperson
2. Dr. R.B. Heda	Representative of Management
3. Adv. M.G.Mohata	Representative of Management
4. Shri . R.R. Golechha	Representative of Local Society
5. Shri. V.R. Panpaliya	Representative of Industry
6. Dr. G.G. Gondane	Representative of Teaching Staff
7. Dr. J.M. Kale	-----“ Do ”-----
8. Dr. Ashalata Raman	-----“ Do ”-----
9. Dr. Varsha S. Sukhadeve	-----“ Do ”-----
10. Dr. T.G. Mirge	-----“ Do ”-----
11. Dr. M.C. Dabre	-----“ Do ”-----
12. Shri J.W. Wagare	Representative of Administrative Staff
13. Miss Minal D. Pinjarkar	Representative of Student
14. Miss Nikita S. Raut	Representative of Student
15. Dr. Y. K. Agrawal	Co-ordinator, IQAC

**The agenda of the meeting was as follows:**

- 1) To approve minutes of the last meeting.
- 2) To discuss regarding admission process of UG and PG
- 3) To reconstitute IQAC and Quality Circles
- 4) Any other matter with the permission of the chair.

**Item no. 1 of the agenda:** To approve minutes of the last meeting:

The minutes of the last meeting was read out by the coordinator and was approved by all the members.

**Item no. 2 of the agenda:** To discuss regarding admission process of UG and PG:

For the smooth functioning of admission process prospectus committee, admission committee and '**Parent Teacher Interaction**' committee was formed.

**Item no. 3 of the agenda:** To reconstitute IQAC and Quality Circles:

IQAC and Quality Circles were reconstituted. A separate list is attached herewith.

**Item no. 4 of the agenda:** Any other matter with the permission of the chair:


As there was no any other matter with the permission of the chair, the meeting ended with vote of thanks.

### Action Taken

- 1) For the smooth functioning of admission process prospectus committee, admission committee and parent teacher interaction committee was formed.
- 2) IQAC and Quality Circles were reconstituted. A separate list is attached herewith.

**Place:** Akola

**Date:** 07/07/2020

  
**Director / Co-ordinator**  
**I. Q. A. C.**  
**Smt. L. R. T. College of**  
**Commerce, AKOLA**



  
**Principal**  
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**Smt. L. R. T. College**  
**of Commerce, Akola**


**Smt. L. R. T. College of Commerce, Akola**

**Internal Quality Assurance Cell**

**Academic Year 2020-21**

All the teachers are informed that IQAC of our college is re-constituted for the **academic session 2020-21**. Take the note of the given changes.

- |                                 |  |
|---------------------------------|--|
| 1) Dr. S.G. Chapke , Principal  | Chairperson                            |
| 2) Adv. M.G.Mohata              | Representative of Management           |
| 3) Shri P.N. Maheshwari         | Representative of Management           |
| 4) Shri . R.R. Golechha         | Representative of Industry             |
| 5) Dr. G.G. Gondane             | Representative of Teaching Staff       |
| 6) Dr. J.M. Kale                | -----“ Do ”-----                       |
| 7) Dr. Ashalata Raman           | -----“ Do ”-----                       |
| 8) Dr. Varsha S. Sukhadeve      | -----“ Do ”-----                       |
| 9) Dr. T.G. Mirge               | -----“ Do ”-----                       |
| 10) Dr. M.C. Dabre              | -----“ Do ”-----                       |
| 11) Dr. D.V. Ingle              | -----“ Do ”-----                       |
| 12) Shri J.W. Wagare            | Representative of Administrative Staff |
| 13) Miss Anjali Ramesh Champe   | Representative of Student              |
| 14) Miss Nikita Mangesh Narsing | Representative of Student              |
| 15) Dr. Y. K. Agrawal           | Co-ordinator, IQAC                     |

  
Director / Co-ordinator  
I. Q. A. C.  
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Commerce, AKOLA



  
Principal  
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of Commerce, Akola

The B.G.E.Society's

**Smt. L. R. T. College of Commerce, Akola**

**Quality Circles**

**Academic Year 2020-21**

All the teachers are informed the list of IQAC of our college is updated for the **academic session 2020-21**. Take the note of the given changes.

**1. Curricular Aspects-**

- a. Dr. A.L.Raman (Co-ordinator)
- b. Dr. T.G.Mirge (Member)

**2. Teaching, Learning & Evaluation-**

- a. Dr.J.H.Lahoti (Co-ordinator)
- b. Dr.N.N.Chotiya (Member)

**3. Research, Innovations & Extension-**

- a. Prof. Dr. V.K.Mishra (Co-ordinator)
- b. Prof. Dr. V.S.Sukhadeve (Member)
- c. Dr. A.M.Tirkar (Member)

**4. Infrastructure and Learning Resources-**

- a. Dr. M.C. Dabre (Co-ordinator)
- b. Dr. J.R.Maheshwari (Member)
- c. Dr.N.M. Gutte (Member)

**5. Student Support & Progression-**


- a. Dr. J.M.Kale (Co-ordinator)
- b. Dr. M.J.Saboo (Member)

**6. Governance Leadership & Management-**

- a. Dr. D.V. Ingle (Co-ordinator)
- b. Dr. G.G.Gondane (Member)
- c. Prof. R.L.Yeul (Member)
- d. Shri Anil Palve (Member)

**7. Institutional Values and Best Practices-**

- a. Dr.S.D.Damodare (Co-ordinator)
- b. Dr.H.B.Baidwaik (Member)

  
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Internal Quality Assurance Cell  
2020-21**

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**NOTICE**

**Date: 13/07/2020**

All the members of IQAC are hereby informed that the meeting of the IQAC will be held on Wednesday, 15<sup>th</sup> July 2020 at 11:00 a.m. in the office of the Principal. to discuss the following agenda.

**AGENDA**

- 1) To approve minutes of the last meeting.
- 2) To prepare agenda for 'College Development meeting'.
- 3) Any other matter with the permission of the chair.

  
**Director / Co-ordinator  
I. Q. A. C.  
Smt. L. R. T. College of  
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**Principal  
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**The Berar General Education Society's  
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Internal Quality Assurance Cell  
2020-21**

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**Minutes of the Meeting**

The meeting of the IQAC was held on Thursday, 15<sup>th</sup> July, 2020 at 11:00 a.m. in the office of the Principal. The following members were present in the meeting.

1. Dr. S.G. Chapke , Principal	Chairperson
2. Adv. M.G.Mohata	Representative of Management
3. Shri P.N. Maheshwari	Representative of Management
4. Shri . R.R. Golechha	Representative of Local Society
5. Shri. V.R. Panpaliya	Representative of Industry
6. Dr. G.G. Gondane	Representative of Teaching Staff
7. Dr. J.M. Kale	-----“ Do ”-----
8. Dr. Ashalata Raman	-----“ Do ”-----
9. Dr. Varsha S. Sukhadeve	-----“ Do ”-----
10. Dr. T.G. Mirge	-----“ Do ”-----
11. Dr. M.C. Dabre	-----“ Do ”-----
12. Dr. D.V. Ingle	-----“ Do ”-----
13. Shri J.W. Wagare	Representative of Administrative Staff
14. Miss Anjali Ramesh Champe	Representative of Student
15. Miss Nikita Mangesh Narsing	Representative of Student
16. Dr. Y. K. Agrawal	Co-ordinator, IQAC

**The agenda of the meeting was as follows:**

1. To approve minutes of the last meeting.
2. To prepare agenda for CDC meeting
3. Any other matter with the permission of the chair.

**Item no. 1 of the agenda:** To approve minutes of the last meeting:

The minutes of the last meeting was read out by the coordinator and was approved by all the members.

**Item no. 2 of the agenda:** To prepare agenda for CDC meeting: The following agenda was prepared for CDC meeting to be held on 29<sup>th</sup> July, 2020

- 1) Appointment of Teachers on contract basis for self-financing programs offered by the institution.
- 2) To decide admission process in Covid-19 era
- 3) Any other matter with the permission of the chair.

**Item no. 3 of the agenda:** Any other matter with the permission of the chair: As there was no any other matter with the permission of the chair, the meeting ended with vote of thanks.


### Action Taken

CDC meeting was held on 29<sup>th</sup> July, 2020 and the following approved decisions were implemented:

1. 15 teachers were appointed on contract basis for self-financing programs offered by the institution. Out of which 4 full time teachers for commerce , 1 full time teacher for English, 1 part time teacher for Marathi, 1 part time teacher for Hindi, 3 full time teachers for MCM Program and 05 full time teachers for Management Programs were appointed.
2. Keeping in mind the Covid-19 pandemic situation it was decided to give online admissions to students.

**Place:** Akola

**Date:** 10/08/2020

  
**Director / Co-ordinator**  
**I. Q. A. C.**  
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**of Commerce, Akola**



The Berar General Education Society's  
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**Internal Quality Assurance Cell**  
**2020-21**

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**NOTICE**

**Date: 08/08/2020**

All the members of IQAC are hereby informed that the meeting of the IQAC will be held on Tuesday, 12th Aug. 2020 at 11:00 a.m. in the office of the Principal to discuss the following agenda.

**AGENDA**

- 1) To approve minutes of the last meeting.
- 2) To frame strategies for facing NAAC in the 2021.
- 3) Any other matter with the permission of the chair.

  
**Director / Co-ordinator**  
**I. Q. A. C.**  
**Smt. L. R. T. College of**  
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**The Berar General Education Society's  
Smt. L.R.T. College of Commerce, Akola  
Internal Quality Assurance Cell  
2020-21**

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**Minutes of the Meeting**

The meeting of the IQAC was held on Tuesday, 12th Aug. 2020 at 11:00 a.m. in the office of the Principal. The following members were present in the meeting.

1) Dr. S.G. Chapke , Principal	Chairperson
2) Adv. M.G.Mohata	Representative of Management
3) Shri P.N. Maheshwari	Representative of Management
4) Shri . R.R. Golechha	Representative of Local Society
5) Shri. V.R. Panpaliya	Representative of Industry
6) Dr. G.G. Gondane	Representative of Teaching Staff
7) Dr. J.M. Kale	-----“ Do ”-----
8) Dr. Ashalata Raman	-----“ Do ”-----
9) Dr. Varsha S. Sukhadeve	-----“ Do ”-----
10) Dr. T.G. Mirge	-----“ Do ”-----
11) Dr. M.C. Dabre	-----“ Do ”-----
12) Dr. D.V. Ingle	-----“ Do ”-----
13) Shri J.W. Wagare	Representative of Administrative Staff
14) Miss Anjali Ramesh Champe	Representative of Student
15) Miss Nikita Mangesh Narsing	Representative of Student
16) Dr. Y. K. Agrawal	Co-ordinator, IQAC

**The agenda of the meeting was as follows:**

- 1) To approve minutes of the last meeting.
- 2) To frame strategies for facing NAAC in the 2021.
- 3) Any other matter with the permission of the chair.

**Item no. 1 of the agenda:** To approve minutes of the last meeting:

The minutes of the last meeting was read out by the coordinator and was approved by all the members.

**Item no. 2 of the agenda:** To frame strategies for facing NAAC 4<sup>th</sup> Cycle in the year 2021.

The following strategies were framed for facing NAAC 4<sup>th</sup> Cycle in the year 2021.

- a) To conduct workshop for teachers regarding preparation of Self Study Report to be submitted to NAAC.
- b) It was decided to distribute proforma of SSR report to quality circle co-ordinators in order to enable them to prepare Self Study Report.
- c) To constitute NAAC steering committee for facing 4<sup>th</sup> cycle of NAAC.

**Item no. 3 of the agenda:** Any other matter with the permission of the chair:


As there was no any other matter with the permission of the chair, the meeting ended with vote of thanks.

### Action Taken

- a) Workshop for teachers regarding preparation of Self Study Report to be submitted to NAAC was organized.
- b) Proforma of SSR was distributed among quality circle co-ordinators.
- c) NAAC steering committee was constituted for facing 4<sup>th</sup> cycle of NAAC.

**Place:** Akola

**Date:** 28/08/2021

  
**Director / Co-ordinator**  
I. Q. A. C.  
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Commerce, AKOLA



  
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**Internal Quality Assurance Cell**  
**2020-21**

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**NOTICE**

**Date: 29/10/2020**

All the members of IQAC are hereby informed that the meeting of the IQAC will be held on Saturday, 31<sup>th</sup> Oct., 2020 at 11:00 a.m. in the office of the Principal to discuss the following agenda.

**AGENDA**

- 1) To approve minutes of the last meeting.
- 2) To prepare agenda for 'College Development meeting'.
- 3) Any other matter with the permission of the chair.

  
**Director / Co-ordinator**  
**I. Q. A. C.**  
**Smt. L. R. T. College of**  
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Internal Quality Assurance Cell  
2020-21**

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**Minutes of the Meeting**

The meeting of the IQAC was held on Saturday, 31<sup>th</sup> Oct., 2020 at 11:00 a.m. in the office of the Principal. The following members were present in the meeting.

1) Dr. S.G. Chapke , Principal	Chairperson
2) Adv. M.G.Mohata	Representative of Management
3) Shri P.N. Maheshwari	Representative of Management
4) Shri . R.R. Golechha	Representative of Local Society
5) Shri. V.R. Panpaliya	Representative of Industry
6) Dr. G.G. Gondane	Representative of Teaching Staff
7) Dr. J.M. Kale	-----“ Do ”-----
8) Dr. Ashalata Raman	-----“ Do ”-----
9) Dr. Varsha S. Sukhadeve	-----“ Do ”-----
10) Dr. T.G. Mirge	-----“ Do ”-----
11) Dr. M.C. Dabre	-----“ Do ”-----
12) Dr. D.V. Ingle	-----“ Do ”-----
13) Shri J.W. Wagare	Representative of Administrative Staff
14) Miss Anjali Ramesh Champe	Representative of Student
15) Miss Nikita Mangesh Narsing	Representative of Student
16) Dr. Y. K. Agrawal	Co-ordinator, IQAC

**The agenda of the meeting was as follows:**

- 1) To approve minutes of the last meeting.
- 2) To prepare agenda for CDC meeting
- 3) Any other matter with the permission of the chair.

**Item no. 1 of the agenda:** To approve minutes of the last meeting:

The minutes of the last meeting was read out by the coordinator and was approved by all the members.

**Item no. 2 of the agenda:** To prepare agenda for CDC meeting:

The following agenda was prepared for CDC meeting to be held on 29<sup>th</sup> July, 2020

- 1) To approve minutes of last meeting
- 2) To give information of no of admitted students in all the programs offered by the institution.
- 3) Any other matter with the permission of the chair.

**Item no. 3 of the agenda:** Any other matter with the permission of the chair: As there was no any other matter with the permission of the chair, the meeting ended with vote of thanks.

### Action Taken

CDC meeting was held on 10<sup>th</sup> Nov., 2020 and the following approved decisions were implemented:

- 1) Minutes of the last meeting were approved by all the members.
- 2) Detail information was given regarding admitted students in all the programs offered by the institution.

**Place:** Akola

**Date:** 11<sup>th</sup> Nov.,2020

  
**Director / Co-ordinator**  
**I. Q. A. C.**  
**Smt. L. R. T. College of**  
**Commerce, AKOLA**



  
**Principal**  
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2020-21**

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**NOTICE**

**Date: 16/01/2021**

All the members of IQAC are hereby informed that the meeting of the IQAC will be held on Saturday 18<sup>th</sup> Jan., 2021 at 11:00 a.m. in the office of the Principal to discuss the following agenda.

**AGENDA**

- 4) To approve minutes of the last meeting.
- 5) To prepare agenda for 'College Development meeting'.
- 6) Any other matter with the permission of the chair.

  
**Director / Co-ordinator  
I. Q. A. C.  
Smt. L. R. T. College of  
Commerce, AKOLA**



  
**Principal  
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**The Berar General Education Society's  
Smt. L.R.T. College of Commerce, Akola  
Internal Quality Assurance Cell  
2020-21**

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**Minutes of the Meeting**

The meeting of the IQAC was held on Monday, 18<sup>th</sup> Jan., 2021 at 11:00 a.m. in the office of the Principal. The following members were present in the meeting.

1) Dr. S.G. Chapke , Principal	Chairperson
2) Adv. M.G.Mohata	Representative of Management
3) Shri P.N. Maheshwari	Representative of Management
4) Shri . R.R. Golechha	Representative of Local Society
5) Shri. V.R. Panpaliya	Representative of Industry
6) Dr. G.G. Gondane	Representative of Teaching Staff
7) Dr. J.M. Kale	-----“ Do ”-----
8) Dr. Ashalata Raman	-----“ Do ”-----
9) Dr. Varsha S. Sukhadeve	-----“ Do ”-----
10) Dr. T.G. Mirge	-----“ Do ”-----
11) Dr. M.C. Dabre	-----“ Do ”-----
12) Dr. D.V. Ingle	-----“ Do ”-----
13) Shri J.W. Wagare	Representative of Administrative Staff
14) Miss Anjali Ramesh Champe	Representative of Student
15) Miss Nikita Mangesh Narsing	Representative of Student
16) Dr. Y. K. Agrawal	Co-ordinator, IQAC

**The agenda of the meeting was as follows:**

- 1) To approve minutes of the last meeting.
- 2) To prepare agenda for CDC meeting
- 3) Any other matter with the permission of the chair.

**Item no. 1 of the agenda:** To approve minutes of the last meeting:

The minutes of the last meeting was read out by the coordinator and was approved by all the members.



**Item no. 2 of the agenda:** To prepare agenda for CDC meeting:

The following agenda was prepared for CDC meeting to be held on 18<sup>th</sup> Jan., 2021:

1. To approve minutes of last meeting
2. To approve budget of Senior College, B.Com. Self- financing Course, Management Programs, MCM Programs and Career Oriented Courses.
3. To obtain permission for organizing Online National Level Conferences.
4. Any other matter with the permission of the chair.

**Item no. 3 of the agenda:** Any other matter with the permission of the chair: As there was no any other matter with the permission of the chair, the meeting ended with vote of thanks.


### **Action Taken**

CDC meeting was held on 18<sup>th</sup> Jan., 2021 and the following approved decisions were implemented:

1. Minutes of the last meeting were approved by all the members.
2. Approval was given to budget of Senior College, B.Com. Self- financing Course, Management Programs, MCM Programs and Career Oriented Courses.
3. Permission was given to organize two Online National Level Conferences.

**Place:** Akola

**Date:** 19<sup>th</sup> Jan.,2021

  
**Director / Co-ordinator**  
I. Q. A. C.  
Smt. L. R. T. College of  
Commerce, AKOLA



  
**Principal**  
**PRINCIPAL**  
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The Berar General Education Society's  
**Smt. L.R.T. College of Commerce, Akola**  
**Internal Quality Assurance Cell**  
**2020-21**

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**NOTICE**

**Date: 26/12/2020**

All the members of IQAC are hereby informed that the meeting of the IQAC will be held on Monday, 28<sup>th</sup> Dec., 2020 at 09:30 a.m. in the office of the Principal to discuss the following agenda.

**AGENDA**

1. To approve minutes of the last meeting.
2. To approve and submit AQAR for the academic year 2019-20 of the institution to NAAC
3. Any other matter with the permission of the chair.

  
**Director / Co-ordinator**  
**I. Q. A. C.**  
**Smt. L. R. T. College of**  
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Internal Quality Assurance Cell  
2020-21**

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**Minutes of the Meeting**

The meeting of the IQAC was held Monday, 28<sup>th</sup> Dec., 2020 at 09:30 a.m. in the office of the Principal. The following members were present in the meeting.

1) Dr. S.G. Chapke , Principal	Chairperson
2) Adv. M.G.Mohata	Representative of Management
3) Shri P.N. Maheshwari	Representative of Management
4) Shri . R.R. Golechha	Representative of Local Society
5) Shri. V.R. Panpaliya	Representative of Industry
6) Dr. G.G. Gondane	Representative of Teaching Staff
7) Dr. J.M. Kale	-----“ Do ”-----
8) Dr. Ashalata Raman	-----“ Do ”-----
9) Dr. Varsha S. Sukhadeve	-----“ Do ”-----
10) Dr. T.G. Mirge	-----“ Do ”-----
11) Dr. M.C. Dabre	-----“ Do ”-----
12) Dr. D.V. Ingle	-----“ Do ”-----
13) Shri J.W. Wagare	Representative of Administrative Staff
14) Miss Anjali Ramesh Champe	Representative of Student
15) Miss Nikita Mangesh Narsing	Representative of Student
16) Dr. Y. K. Agrawal	Co-ordinator, IQAC

**The agenda of the meeting was as follows:**

1. To approve minutes of the last meeting.
2. To approve and submit AQAR for the academic year 2018-19 of the institution to NAAC
3. Any other matter with the permission of the chair.

**Item no. 1 of the agenda:** To approve minutes of the last meeting:

The minutes of the last meeting was read out by the co-coordinator and was approved by all the members.

**Item no. 2 of the agenda:** To approve and submit AQAR for the academic year 2019-20 of the institution to NAAC:

AQAR for the academic year 2018-19 of the institution was approved in the meeting and it was decided to submit it through NAAC Portal.

**Item no. 3 of the agenda:** Any other matter with the permission of the chair:


As there was no any other matter with the permission of the chair, the meeting ended with vote of thanks.

### **Action Taken**

AQAR for the academic year 2019-20 of the institution was approved in the meeting and decided to submit it through NAAC Portal.

**Place:** Akola

**Date:** 29/12/2020

  
**Director / Co-ordinator**  
**I. Q. A. C.**  
**Smt. L. R. T. College of**  
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**Principal**  
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