

**The Berar General Education Society's
Smt. L.R.T. College of Commerce, Akola
Internal Quality Assurance Cell
2019-20**

NOTICE

Date: 19/06/2019

All the members of IQAC are hereby informed that the meeting of the IQAC will be held on Thursday, 20th June, 2019 at 10:00 a.m. in the office of the Principal to discuss the following agenda.

AGENDA

- 1) To approve minutes of the last meeting.
- 2) To prepare agenda for CDC meeting
- 3) Any other matter with the permission of the chair.

Dr. Y.K. Agrawal
Co-ordinator

Dr. S.G. Chapke
Principal

**The Berar General Education Society's
Smt. L.R.T. College of Commerce, Akola
Internal Quality Assurance Cell
2019-20**

Minutes of the Meeting

The meeting of the IQAC was held on Thursday, 20th June, 2019 at 10:00 a.m. in the office of the Principal. The following members were present in the meeting.

1. Dr. S.G. Chapke , Principal	Chairperson
2. Dr. R.B. Heda	Representative of Management
3. Adv. M.G.Mohata	Representative of Management
4. Shri . R.R. Golechha	Representative of Local Society
5. Shri. V.R. Panpaliya	Representative of Industry
6. Dr. G.G. Gondane	Representative of Teaching Staff
7. Dr. J.M. Kale	-----“ Do ”-----
8. Dr. Ashalata Raman	-----“ Do ”-----
9. Dr. Varsha S. Sukhadeve	-----“ Do ”-----
10. Dr. T.G. Mirge	-----“ Do ”-----
11. Dr. M.C. Dabre	-----“ Do ”-----
12. Shri J.W. Wagare	Representative of Administrative Staff
13. Miss Minal D. Pinjarkar	Representative of Student
14. Miss Nikita S. Raut	Representative of Student
15. Dr. Y. K. Agrawal	Co-ordinator, IQAC

The agenda of the meeting was as follows:

1. To approve minutes of the last meeting.
2. To prepare agenda for CDC meeting
3. Any other matter with the permission of the chair.

Item no. 1 of the agenda: To approve minutes of the last meeting:

The minutes of the last meeting was read out by the coordinator and was approved by all the members.

Item no. 2 of the agenda: To prepare agenda for CDC meeting:

The following agenda was prepared for CDC meeting to be held on 22nd June, 2019

- 1) Permission for the appointment of CHB teacher.
- 2) Refurbishment of New Record Room
- 3) To fix the remuneration of teachers teaching to Ph.D. course work students.

Item no. 3 of the agenda: Any other matter with the permission of the chair: As there was no any other matter with the permission of the chair, the meeting ended with vote of thanks.

Action Taken

CDC meeting was held on 22nd June, 2019 and the following approved decisions were implemented:

- 1) CHB teachers were appointed
- 2) Alternative arrangements were made for record room.
- 3) It was decided to pay Rs. 500 per hour per teacher who is teaching in Ph.D. course work students.

Place: Akola

Date: 23/06/2019

Dr. Y.K. Agrawal
Co-ordinator

Dr. S.G. Chapke
Principal

**The Berar General Education Society's
Smt. L.R.T. College of Commerce, Akola
Internal Quality Assurance Cell
2019-20**

NOTICE

Date: 23/07/2019

All the members of IQAC are hereby informed that the meeting of the IQAC will be held on Wednesday, 31st July, 2019 at 10:00 a.m. in the office of the Principal to discuss the following agenda.

AGENDA

- 1) To approve minutes of the last meeting.
- 2) To frame strategies for facing NAAC in the 2021.
- 3) To start skill development and value added courses for the students of the college.
- 4) Any other matter with the permission of the chair.

Dr. Y.K. Agrawal
Co-ordinator

Dr. S.G. Chapke
Principal

**The Berar General Education Society's
Smt. L.R.T. College of Commerce, Akola
Internal Quality Assurance Cell
2019-20**

Minutes of the Meeting

The meeting of the IQAC was held on 31st July, 2019 at 10:00 a.m. in the office of the Principal. The following members were present in the meeting.

1. Dr. S.G. Chapke , Principal	Chairperson
2. Dr. R.B. Heda	Representative of Management
3. Adv. M.G.Mohata	Representative of Management
4. Shri . R.R. Golechha	Representative of Local Society
5. Shri. V.R. Panpaliya	Representative of Industry
6. Dr. G.G. Gondane	Representative of Teaching Staff
7. Dr. J.M. Kale	-----“ Do ”-----
8. Dr. Ashalata Raman	-----“ Do ”-----
9. Dr. Varsha S. Sukhadeve	-----“ Do ”-----
10. Dr. T.G. Mirge	-----“ Do ”-----
11. Dr. M.C. Dabre	-----“ Do ”-----
12. Shri J.W. Wagare	Representative of Administrative Staff
13. Miss Minal D. Pinjarkar	Representative of Student
14. Miss Nikita S. Raut	Representative of Student
15. Dr. Y. K. Agrawal	Co-ordinator, IQAC

The agenda of the meeting was as follows:

1. To approve minutes of the last meeting.
2. To frame strategies for facing NAAC in the 2021.
3. To start skill development and value added courses for the students of the college.
4. Any other matter with the permission of the chair.

Item no. 1 of the agenda: To approve minutes of the last meeting:

The minutes of the last meeting was read out by the coordinator and was approved by all the members.

Item no. 2 of the agenda: To frame strategies for facing NAAC in the 2021:

Strategy for facing NAAC in 2021 was framed in consultation with Principal and all the members of IQAC.

Item no. 3 of the agenda: To start skill development and value added courses for the students of the college:

It was decided to start two value added course in Computer and soft-skill development namely

- a) 3 months certificate course in Python and SQL.
- b) Soft skill development course funded from CPE Fund.

Item no. 4 of the agenda: Any other matter with the permission of the chair: As there was no any other matter with the permission of the chair, the meeting ended with vote of thanks.

Action Taken

- 1) Strategy for facing NAAC in 2021 was framed in consultation with Principal and all the members of IQAC.
- 2) Two value added course in Computer and soft-skill namely: 3 months certificate course in Python & SQL, and Soft skill development course funded from CPE Fund were started.

Place: Akola

Date: 02/08/2019

Dr. Y.K. Agrawal
Co-ordinator

Dr. S.G. Chapke
Principal

**The Berar General Education Society's
Smt. L.R.T. College of Commerce, Akola
Internal Quality Assurance Cell
2019-20**

NOTICE

Date: 01/08/2019

All the members of IQAC are hereby informed that the meeting of the IQAC will be held on Monday, 05th Aug., 2019 at 10:00 a.m. in the office of the Principal to discuss the following agenda.

AGENDA

- 1) To approve minutes of the last meeting.
- 2) To discuss regarding preparing seed balls
- 3) To discuss regarding organizing one day workshop of preparation of environmental friendly Ganesh Idol for students and staff members.
- 4) Any other matter with the permission of the chair.

Dr. Y.K. Agrawal
Co-ordinator

Dr. S.G. Chapke
Principal

**The Berar General Education Society's
Smt. L.R.T. College of Commerce, Akola
Internal Quality Assurance Cell
2019-20**

Minutes of the Meeting

The meeting of the IQAC was held on **05st Aug., 2019 at 10:00 a.m.** in the office of the Principal. The following members were present in the meeting.

1. Dr. S.G. Chapke , Principal	Chairperson
2. Dr. R.B. Heda	Representative of Management
3. Adv. M.G.Mohata	Representative of Management
4. Shri . R.R. Golechha	Representative of Local Society
5. Shri. V.R. Panpaliya	Representative of Industry
6. Dr. G.G. Gondane	Representative of Teaching Staff
7. Dr. J.M. Kale	-----“ Do ”-----
8. Dr. Ashalata Raman	-----“ Do ”-----
9. Dr. Varsha S. Sukhadeve	-----“ Do ”-----
10. Dr. T.G. Mirge	-----“ Do ”-----
11. Dr. M.C. Dabre	-----“ Do ”-----
12. Shri J.W. Wagare	Representative of Administrative Staff
13. Miss Minal D. Pinjarkar	Representative of Student
14. Miss Nikita S. Raut	Representative of Student
15. Dr. Y. K. Agrawal	Co-ordinator, IQAC

The agenda of the meeting was as follows:

1. To approve minutes of the last meeting.
2. To discuss regarding preparing seed balls
3. To discuss regarding organizing one day workshop of preparation of environmental friendly Ganesh Idol for students and staff members.
4. Any other matter with the permission of the chair.

Item no. 1 of the agenda: To approve minutes of the last meeting:

The minutes of the last meeting was read out by the coordinator and was approved by all the members.

Item no. 2 of the agenda: To discuss regarding preparing seed balls:

It was decided to give responsibility of preparation of seed balls to NSS Department and to throw it outside in open space.

Item no. 3 of the agenda: To discuss regarding organizing one day workshop of preparation of environmental friendly Ganesh Idol for students and staff members:

It was decided to organize one day workshop of preparation of environmental friendly Ganesh Idol for students and staff members under the aegis of 'Institutional Values and Best Practices Quality Circle.

Item no. 4 of the agenda: Any other matter with the permission of the chair: As there was no any other matter with the permission of the chair, the meeting ended with vote of thanks.

Action Taken

1. Seed balls were prepared by the students of NSS department and teachers and thrown outside in open space in presence of Principal.
2. One day workshop of preparation of environmental friendly Ganesh Idol for students and staff members under the aegis of 'Institutional Values and Best Practices Quality Circle was organized on 30th August 2019. Near about 75 students and all teachers participated in the workshop.

Place: Akola

Date: 06/09/2019

Dr. Y.K. Agrawal
Co-ordinator

Dr. S.G. Chapke
Principal

**The Berar General Education Society's
Smt. L.R.T. College of Commerce, Akola
Internal Quality Assurance Cell
2019-20**

NOTICE

Date: 30/08/2019

All the members of IQAC are hereby informed that the meeting of the IQAC will be held on Wednesday, 04th Sep., 2019 at 10:00 a.m. in the office of the Principal to discuss the following agenda.

AGENDA

1. To approve minutes of the last meeting.
2. To discuss and plan for organizing one day national level conference
3. Any other matter with the permission of the chair

**Dr. Y.K. Agrawal
Co-ordinator**

**Dr. S.G. Chapke
Principal**

**The Berar General Education Society's
Smt. L.R.T. College of Commerce, Akola
Internal Quality Assurance Cell
2019-20**

Minutes of the Meeting

The meeting of the IQAC was held on **04th Sep., 2019 at 10:00 a.m.** in the office of the Principal. The following members were present in the meeting.

1) Dr. S.G. Chapke , Principal	Chairperson
2) Dr. R.B. Heda	Representative of Management
3) Adv. M.G.Mohata	Representative of Management
4) Shri . R.R. Golechha	Representative of Local Society
5) Shri. V.R. Panpaliya	Representative of Industry
6) Dr. G.G. Gondane	Representative of Teaching Staff
7) Dr. J.M. Kale	-----“ Do ”-----
8) Dr. Ashalata Raman	-----“ Do ”-----
9) Dr. Varsha S. Sukhadeve	-----“ Do ”-----
10) Dr. T.G. Mirge	-----“ Do ”-----
11) Dr. M.C. Dabre	-----“ Do ”-----
12) Shri J.W. Wagare	Representative of Administrative Staff
13) Miss Minal D. Pinjarkar	Representative of Student
14) Miss Nikita S. Raut	Representative of Student
15) Dr. Y. K. Agrawal	Co-ordinator, IQAC

The agenda of the meeting was as follows:

- 1) To approve minutes of the last meeting.
- 2) To discuss and plan for organizing one day national level conference
- 3) Any other matter with the permission of the chair

Item no. 1 of the agenda: To approve minutes of the last meeting:

The minutes of the last meeting was read out by the co-coordinator and was approved by all the members.

Item no. 2 of the agenda: To discuss and plan for organizing one day national level conference

It was decided to organize '**One Day National Level Conference on Paradigm Shift of Indian Economy and its Impact on Various Sectors**' on Saturday, 28th Dec., 2019

Item no. 3 of the agenda: Any other matter with the permission of the chair:

As there was no any other matter with the permission of the chair, the meeting ended with vote of thanks.

Place: Akola

Date: 06/09/2019

Dr. Y.K. Agrawal

Co-ordinator

Dr. S.G. Chapke

Principal

Action Taken

- 1) '**One Day National Level Conference on Paradigm Shift of Indian Economy and its Impact on Various Sectors**' was organized on Saturday, 28th Dec., 2019

**The Berar General Education Society's
Smt. L.R.T. College of Commerce, Akola
Internal Quality Assurance Cell
2019-20**

NOTICE

Date: 07/10/2019

All the members of IQAC are hereby informed that the meeting of the IQAC will be held on Friday, 10th Oct., 2019 at 09:30 a.m. in the office of the Principal to discuss the following agenda.

AGENDA

1. To approve minutes of the last meeting.
2. To discuss and plan regarding starting two short term courses in Tally and DTP affiliated by Sant Gadge Baba Amravati University, Amravati
3. To discuss and plan for organizing '**A Week Training Programme on Preparation of Pension Case**' for non-teaching employee of the college.
4. To discuss and plan for organizing '**A One Week Training Workshop on Creation and Uploading of Audio Video Lectures on Social Platforms**'.
5. Any other matter with the permission of the chair.

Dr. Y.K. Agrawal
Co-ordinator

Dr. S.G. Chapke
Principal

The Berar General Education Society's
Smt. L.R.T. College of Commerce, Akola
Internal Quality Assurance Cell
2019-20

Minutes of the Meeting

The meeting of the IQAC was held on Friday, 10th Oct., 2019 at 09:30 a.m. in the office of the Principal. The following members were present in the meeting.

1. Dr. S.G. Chapke, Principal	Chairperson
2. Dr. R.B. Heda	Representative of Management
3. Adv. M.G.Mohata	Representative of Management
4. Shri . R.R. Golechha	Representative of Local Society
5. Shri. V.R. Panpaliya	Representative of Industry
6. Dr. G.G. Gondane	Representative of Teaching Staff
7. Dr. J.M. Kale	-----“ Do ”-----
8. Dr. Ashalata Raman	-----“ Do ”-----
9. Dr. Varsha S. Sukhadeve	-----“ Do ”-----
10. Dr. T.G. Mirge	-----“ Do ”-----
11. Dr. M.C. Dabre	-----“ Do ”-----
12. Shri J.W. Wagare	Representative of Administrative Staff
13. Miss Minal D. Pinjarkar	Representative of Student
14. Miss Nikita S. Raut	Representative of Student
15. Dr. Y. K. Agrawal	Co-ordinator, IQAC

The agenda of the meeting was as follows:

1. To approve minutes of the last meeting.
2. To discuss and plan regarding starting two short term courses in Tally and DTP affiliated by Sant Gadge Baba Amravati University, Amravati
6. To discuss and plan for organizing ‘**A Week Training Programme on Preparation of Pension Case**’ for non-teaching employee of the college.
3. To discuss and plan for organizing ‘**A One Week Training Workshop on Creation and Uploading of Audio Video Lectures on Social Platforms**’.
4. Any other matter with the permission of the chair.

Item no. 1 of the agenda: To approve minutes of the last meeting:

The minutes of the last meeting was read out by the coordinator and was approved by all the members.

Item no. 2 of the agenda: To discuss and plan regarding starting two short term courses in Tally and DTP affiliated by Sant Gadge Baba Amravati University, Amravati

In this regard it was decided to start two short term courses in Tally and DTP affiliated by Sant Gadge Baba Amravati University, Amravati for the college students.

Item no. 3 of the agenda: To discuss and plan for organizing “**A Week Training Programme on Preparation of Pension Case**’ for non-teaching employee of the college.

It was decided to organize “**A Week Training Programme on Preparation of Pension Case**’ for non-teaching employee of the college at the end of the session.

Item no. 4 of the agenda: To discuss and plan for organizing ‘**A One Week Training Workshop on Creation and Uploading of Audio Video Lectures on Social Platforms**’ at the end of the session.

It was decided to organize ‘**A One Week Training Workshop on Creation and Uploading of Audio Video Lectures on Social Platforms**’ at the end of the session.

Item no. 5 of the agenda: Any other matter with the permission of the chair:

As there was no any other matter with the permission of the chair, the meeting ended with vote of thanks.

Place: Akola

Date: 11/10/2019

Dr. Y.K. Agrawal
Co-ordinator

Dr. S.G. Chapke
Principal

Action Taken

1. Started short term course in Tally affiliated by Sant Gadge Baba Amravati University, Amravati.
2. Organized **‘A One Week Training Workshop on Creation and Uploading of Audio Video Lectures on Social Platforms’** from 20th Jan., 2020 to 25th Jan., 2020.
3. Organised **‘A Week Soft Skill Training Programme’** for non-teaching employee of the college at the end of the session.

**The Berar General Education Society's
Smt. L.R.T. College of Commerce, Akola
Internal Quality Assurance Cell
2019-20**

NOTICE

Date: 19/10/2019

All the members of IQAC are hereby informed that the meeting of the IQAC will be held on Monday, 21st Oct., 2019 at 10:00 a.m. in the office of the Principal to discuss the following agenda.

AGENDA

- 1) To approve minutes of the last meeting.
- 2) To prepare agenda for CDC meeting
- 3) Any other matter with the permission of the chair.

Dr. Y.K. Agrawal
Co-ordinator

Dr. S.G. Chapke
Principal

**The Berar General Education Society's
Smt. L.R.T. College of Commerce, Akola
Internal Quality Assurance Cell
2019-20**

Minutes of the Meeting

The meeting of the IQAC was held on Monday, 21st Oct., 2019 at 10:00 a.m. in the office of the Principal. The following members were present in the meeting.

1. Dr. S.G. Chapke , Principal	Chairperson
2. Dr. R.B. Heda	Representative of Management
3. Adv. M.G.Mohata	Representative of Management
4. Shri . R.R. Golechha	Representative of Local Society
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6. Dr. G.G. Gondane	Representative of Teaching Staff
7. Dr. J.M. Kale	-----“ Do ”-----
8. Dr. Ashalata Raman	-----“ Do ”-----
9. Dr. Varsha S. Sukhadeve	-----“ Do ”-----
10. Dr. T.G. Mirge	-----“ Do ”-----
11. Dr. M.C. Dabre	-----“ Do ”-----
12. Shri J.W. Wagare	Representative of Administrative Staff
13. Miss Minal D. Pinjarkar	Representative of Student
14. Miss Nikita S. Raut	Representative of Student
15. Dr. Y. K. Agrawal	Co-ordinator, IQAC

The agenda of the meeting was as follows:

1. To approve minutes of the last meeting.
2. To prepare agenda for CDC meeting
3. Any other matter with the permission of the chair.

Item no. 1 of the agenda: To approve minutes of the last meeting:

The minutes of the last meeting was read out by the co-coordinator and was approved by all the members.

Item no. 2 of the agenda: To prepare agenda for CDC meeting:

The following agenda was prepared for CDC meeting to be held on 22nd Oct., 2019

1. To approve budget estimates of salary and non-salary of various departments.
2. To create College Student Responsibility Fund
3. To organize National Level Commerce Conference.
4. To increase salary of contractual teachers.
5. It was decided to Start Tally Course recommended by SGBAU

Item no. 3 of the agenda: Any other matter with the permission of the chair: As there was no any other matter with the permission of the chair, the meeting ended with vote of thanks.

Action Taken

CDC meeting was held on 22nd Oct., 2019 and the following approved decisions were implemented:

1. Budget estimates of salary and non-salary of Commerce Dept., Dept. of Management Studies and Research, Dept. of Computer Management and Cyber Commerce and Dept. of Carrier Oriented Courses were approved by the Management.
2. It was decided to create College Student Responsibility Fund for needy students and Rs. 100 per month shall be deducted from the salary of the teaching staff.
3. It was decided to organise One Day National Level Conference on 'Paradigm Shift in Indian Economy and Its Impact on Various Sectors' on 28th Dec.,2019.
4. It was decided to increase the salary of contractual teachers from Rs. 12,000 p.m. to Rs. 15,000 p.m.
5. Tally course recommended by SGBAU started

Place: Akola

Date: 23/10/2019

Dr. Y.K. Agrawal
Co-ordinator

Dr. S.G. Chapke
Principal

**The Berar General Education Society's
Smt. L.R.T. College of Commerce, Akola
Internal Quality Assurance Cell
2019-20**

NOTICE

Date: 23/12/2019

All the members of IQAC are hereby informed that the meeting of the IQAC will be held on Tuesday, 24th Dec., 2019 at 10:00 a.m. in the office of the Principal to discuss the following agenda.

AGENDA

- 1) To approve minutes of the last meeting.
- 2) To prepare agenda for CDC meeting
- 3) Any other matter with the permission of the chair.

Dr. Y.K. Agrawal
Co-ordinator

Dr. S.G. Chapke
Principal

**The Berar General Education Society's
Smt. L.R.T. College of Commerce, Akola
Internal Quality Assurance Cell
2019-20**

Minutes of the Meeting

The meeting of the IQAC was held on Monday, 21st Oct., 2019 at 10:00 a.m. in the office of the Principal. The following members were present in the meeting.

1) Dr. S.G. Chapke , Principal	Chairperson
2) Dr. R.B. Heda	Representative of Management
3) Adv. M.G.Mohata	Representative of Management
4) Shri . R.R. Golechha	Representative of Local Society
5) Shri. V.R. Panpaliya	Representative of Industry
6) Dr. G.G. Gondane	Representative of Teaching Staff
7) Dr. J.M. Kale	-----“ Do ”-----
8) Dr. Ashalata Raman	-----“ Do ”-----
9) Dr. Varsha S. Sukhadeve	-----“ Do ”-----
10) Dr. T.G. Mirge	-----“ Do ”-----
11) Dr. M.C. Dabre	-----“ Do ”-----
12) Shri J.W. Wagare	Representative of Administrative Staff
13) Miss Minal D. Pinjarkar	Representative of Student
14) Miss Nikita S. Raut	Representative of Student
15) Dr. Y. K. Agrawal	Co-ordinator, IQAC

The agenda of the meeting was as follows:

- 1) To approve minutes of the last meeting.
- 2) To prepare agenda for CDC meeting
- 3) Any other matter with the permission of the chair.

Item no. 1 of the agenda: To approve minutes of the last meeting:

The minutes of the last meeting was read out by the co-coordinator and was approved by all the members.

Item no. 2 of the agenda: To prepare agenda for CDC meeting:

The following agenda was prepared for CDC meeting to be held on 25th Dec., 2019

1. Construction of Class Room and other rooms

Item no. 3 of the agenda: Any other matter with the permission of the chair: As there was no any other matter with the permission of the chair, the meeting ended with vote of thanks.

Action Taken

CDC meeting was held on 25th Dec., 2019 and the following approved decisions were implemented:

It was decided to construct 4 class room, 1 exam room, 1 women cell, renovation of IQAC room and colouring of college building.

Place: Akola

Date: 26/12/2019

Dr. Y.K. Agrawal
Co-ordinator

Dr. S.G. Chapke
Principal

**The Berar General Education Society's
Smt. L.R.T. College of Commerce, Akola
Internal Quality Assurance Cell
2019-20**

NOTICE

Date: 16/01/2020

All the members of IQAC are hereby informed that the meeting of the IQAC will be held on Friday, 17th Jan., 2020 at 10:00 a.m. in the office of the Principal to discuss the following agenda.

AGENDA

- 1) To approve minutes of the last meeting.
- 2) To prepare agenda for CDC meeting
- 3) Any other matter with the permission of the chair.

Dr. Y.K. Agrawal
Co-ordinator

Dr. S.G. Chapke
Principal

**The Berar General Education Society's
Smt. L.R.T. College of Commerce, Akola
Internal Quality Assurance Cell
2019-20**

Minutes of the Meeting

The meeting of the IQAC was held on Friday, 17th Jan., 2020 at 10:00 a.m. in the office of the Principal. The following members were present in the meeting.

1) Dr. S.G. Chapke , Principal	Chairperson
2) Dr. R.B. Heda	Representative of Management
3) Adv. M.G.Mohata	Representative of Management
4) Shri . R.R. Golechha	Representative of Local Society
5) Shri. V.R. Panpaliya	Representative of Industry
6) Dr. G.G. Gondane	Representative of Teaching Staff
7) Dr. J.M. Kale	-----“ Do ”-----
8) Dr. Ashalata Raman	-----“ Do ”-----
9) Dr. Varsha S. Sukhadeve	-----“ Do ”-----
10) Dr. T.G. Mirge	-----“ Do ”-----
11) Dr. M.C. Dabre	-----“ Do ”-----
12) Shri J.W. Wagare	Representative of Administrative Staff
13) Miss Minal D. Pinjarkar	Representative of Student
14) Miss Nikita S. Raut	Representative of Student
15) Dr. Y. K. Agrawal	Co-ordinator, IQAC

The agenda of the meeting was as follows:

- 1) To approve minutes of the last meeting.
- 2) To prepare agenda for CDC meeting
- 3) Any other matter with the permission of the chair.

Item no. 1 of the agenda: To approve minutes of the last meeting:

The minutes of the last meeting was read out by the co-coordinator and was approved by all the members.

Item no. 2 of the agenda: To prepare agenda for CDC meeting:

The following agenda was prepared for CDC meeting to be held on 18th Jan., 2020

1) To grant approval to budget

Item no. 3 of the agenda: Any other matter with the permission of the chair: As there was no any other matter with the permission of the chair, the meeting ended with vote of thanks.

Action Taken

CDC meeting was held on 18th Jan.,2020 and the following approved decisions were implemented:

Approval was granted to various budgets.

Place: Akola

Date: 20/01/2020

Dr. Y.K. Agrawal
Co-ordinator

Dr. S.G. Chapke
Principal

**The Berar General Education Society's
Smt. L.R.T. College of Commerce, Akola
Internal Quality Assurance Cell
2019-20**

NOTICE

Date: 24/02/2020

All the members of IQAC are hereby informed that the meeting of the IQAC will be held on Friday, 28th Feb., 2020 at 09:30 a.m. in the office of the Principal to discuss the following agenda.

AGENDA

1. To approve minutes of the last meeting.
2. To approve and submit AQAR for the academic year 2018-19 of the institution to NAAC
3. Any other matter with the permission of the chair.

**Dr. Y.K. Agrawal
Co-ordinator**

**Dr. S.G. Chapke
Principal**

**The Berar General Education Society's
Smt. L.R.T. College of Commerce, Akola
Internal Quality Assurance Cell
2019-20**

Minutes of the Meeting

The meeting of the IQAC was held Friday, 28th Feb., 2020 at 09:30 a.m. in the office of the Principal. The following members were present in the meeting.

1. Dr. S.G. Chapke , Principal	Chairperson
2. Dr. R.B. Heda	Representative of Management
3. Adv. M.G.Mohata	Representative of Management
4. Shri . R.R. Golechha	Representative of Local Society
5. Shri. V.R. Panpaliya	Representative of Industry
6. Dr. G.G. Gondane	Representative of Teaching Staff
7. Dr. J.M. Kale	-----“ Do ”-----
8. Dr. Ashalata Raman	-----“ Do ”-----
9. Dr. Varsha S. Sukhadeve	-----“ Do ”-----
10. Dr. T.G. Mirge	-----“ Do ”-----
11. Dr. M.C. Dabre	-----“ Do ”-----
12. Shri J.W. Wagare	Representative of Administrative Staff
13. Miss Minal D. Pinjarkar	Representative of Student
14. Miss Nikita S. Raut	Representative of Student
15. Dr. Y. K. Agrawal	Co-ordinator, IQAC

The agenda of the meeting was as follows:

1. To approve minutes of the last meeting.
2. To approve and submit AQAR for the academic year 2018-19 of the institution to NAAC
3. Any other matter with the permission of the chair.

Item no. 1 of the agenda: To approve minutes of the last meeting:

The minutes of the last meeting was read out by the co-coordinator and was approved by all the members.

Item no. 2 of the agenda: To approve and submit AQAR for the academic year 2018-19 of the institution to NAAC

AQAR for the academic year 2018-19 of the institution was approved in the meeting and it was decided to submit it through NAAC Portal.

Item no. 3 of the agenda: Any other matter with the permission of the chair:

As there was no any other matter with the permission of the chair, the meeting ended with vote of thanks.

Action Taken

AQAR for the academic year 2018-19 of the institution was approved in the meeting and decided to submit it through NAAC Portal.

Place: Akola

Date: 29/02/2020

Dr. Y.K. Agrawal
Co-ordinator

Dr. S.G. Chapke
Principal

Attendance Sheet

Date: 28/02/2020

Signature

- | | |
|--------------------------------|--|
| 1. Dr. S.G. Chapke , Principal | Chairperson |
| 2. Dr. R.B. Heda | Representative of Management |
| 3. Adv. M.G.Mohata | Representative of Management |
| 4. Shri . R.R. Golechha | Representative of Local Society |
| 5. Shri. V.R. Panpaliya | Representative of Industry |
| 6. Dr. G.G. Gondane | Representative of Teaching Staff |
| 7. Dr. J.M. Kale | |
| 8. Dr. Ashalata Raman | Representative of Teaching Staff |
| 9. Dr. Varsha S. Sukhadeve | -----“ Do ”----- |
| 10. Dr. T.G. Mirge | -----“ Do ”----- |
| 11. Dr. M.C. Dabre | -----“ Do ”----- |
| 12. Shri J.W. Waghare | Representative of Administrative Staff |
| 13. Miss Minal D. Pinjarkar | Representative of Student |
| 14. Miss Nikita S. Raut | Representative of Student |
| 15. Dr. Y. K. Agrawal | Co-ordinator, IQAC |