

***The BGE Society's***  
***Smt. L.R.T. College of Commerce, Akola***  
**ANNUAL QUALITY ASSURANCE REPORT**  
**2016-17**

***Submitted to***  
***NAAC Bangalore***

***TRACK ID- MHCOGN10486***

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***Smt. L. R. T. College of Commerce, Akola***

***ANNUAL QUALITY ASSURANCE CELL REPORT***

***2016-2017***

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THE BERAR GENERAL EDUCATION SOCIETY'S

***Smt. Laxmibai Radhakisan Toshniwal  
College of Commerce, Akola – 444001  
(Maharashtra State)***

*Re-accredited with 'A' Grade by NAAC*

**TOWARDS EXCELLENCE IN COMMERCE EDUCATION**

Vision

***“ To Become One Of The Best Educational Institutions  
In The Country By Attaining Excellence  
In Commerce Education”***

Mission

***“To Integrate With The Indian Educational Service Group  
By Propagating Value Based Education  
And  
Preparing Pupil For Initiation Into A Higher Life By  
Associating Them With The Natural, Social And Cultural  
Environment***

**Smt. L. R. T. College of Commerce, Akola**

**Goals and Objectives**

*The Goals and Objectives of the Institution are-*

- 1. To improve the quality of commerce education through sustained effort towards attaining excellence*
- 2. To develop a human person with desirable abilities, proficiencies, attitudes, values and qualities of self confidence and creativity*
- 3. To develop culturally conscious individuals with pride in the country and the desire contribute to its development as good citizen of the country*
- 4. To kindle the desire for preserving and promoting democracy, secularism, equality, social justice and ethics*
- 5. To make students competent enough to be self reliant*
- 6. To develop sound physical health and fitness for undertaking physical activities demanding dexterity, diligence and hard work*
- 7. To assess the students in acquiring the ability of problem solving, decision making, and facing the unforeseen situations*
- 8. To promote a sense of self respect and dignity among the weaker sections of the society*
- 9. To build up financial self sufficiency by undertaking academic and allied programmes and resource generating services*
- 10. To achieve high learning standards for preparing a sound educational base for pursuing higher education*
- 11. To become a component of Indian Educational Service Group having a competitive edge to confront the challenges of higher education*

**Smt. L. R. T. College of Commerce, Akola**

**Internal Quality Assurance Cell**

**2016-17**

- |    |                                 |   |
|----|---------------------------------|---|
| 1  | <i>Principal Dr. S.G.Chapke</i> | - <i>Chairman</i>   |
| 2  | <i>Dr. R.B. Heda</i>            | - <i>Representative of Management<br/>(President, B.G.E. Society, Akola)</i>            |
| 3  | <i>Adv. Motisingh Mohota</i>    | <i>Representative of Local Society<br/>(Hon. Secretary , B.G.E. Society,<br/>Akola)</i> |
| 3  | <i>Shri R.R. Golechha</i>       | - <i>Representative of Alumni</i>   |
| 4  | <i>Shri V.R. Panpaliya</i>      | - <i>Representative of Industry</i>   |
| 5  | <i>Dr. Ashalata Raman</i>       | - <i>Representative of Teaching staff</i>   |
| 6  | <i>Dr. T.G. Mirge</i>           | - <i>Representative of Teaching staff</i>   |
| 7  | <i>Dr. M.C. Dabre</i>           | - <i>Representative of Teaching staff</i>   |
| 8  | <i>Dr.Varsha S. Sukhadeve</i>   | - <i>Representative of Teaching staff</i>   |
| 9  | <i>Shri V.M. Jaipelley</i>      | - <i>Representative of Non-Teaching<br/>staff</i>                                       |
| 10 | <i>Dr. Y.K. Agrawal</i>         | - <i>Coordinator, IQAC</i>  |

**The B.G.E. Society's**  
**Smt. L. R. T. College of Commerce, Akola**

**Quality Circles**

**2016-17**

To sustain and enhance the quality and to expedite the activities of IQAC, quality circles for seven criteria are formed to go ahead for betterment of tomorrow. As it is our mission to excel in all activities of the college, the members of quality circles will contribute to achieve it. IQAC hopes that the staff members with team spirit are going to be pioneer in the field of education by generating innovative ideas in the development of institution. Ideas make work interesting, institutional devotion will lead us to achieve excellence in all activities of the college. Quality circles formed in the staff meeting of IQAC are as under-

**1. Curricular Aspects-**

- a. Prof Dr. A.L.Raman
- b.Prof. Dr. T.G.Mirge

**2. Teaching, Learning & Evaluation-**

- a. Prof. Dr.J.H.Lahoti
- b .Prof. Dr.M.C.Dabre
- c .Prof.Dr.N.N.Chotiya

**3. Research, Consultancy, &Extension-**

- a .Prof. Dr. V.S.Sukhadeve
- b. Prof. Dr. V.K.Mishra

**4.Infrastructure and Learning Resources-**

- a. Prof. A.L.Kale
- b. Prof. Dr.Y.K.Agrawal
- c. Prof.Dr.J.R.Maheshwari

**5. Student Support & Progression-**

- a.Prof.Dr. J.M.Kale
- b.Prof.Dr.D.V.Ingle
- c.Prof. A.M.Tirkar
- d.Prof.Dr.S.D.Damodhare

**6. Governance and Leadership-**

- a. Prof.Dr. G.G.Gondane
- b. Prof. R.L.Yeul
- c .Shri Vijay Kumar Jaipilley

**7. Innovative Practices-**

- a. Prof. Dr. A.S.Khedekar
- b.Prof.Dr.S.D.Damodhare
- c.Prof.Dr.H.B.Baidwaik

# **The Annual Quality Assurance Report (AQAR) of the IQAC**

## **Part – A**

**AQAR for the year**

**2016-17**

### **I. Details of the Institution**

**1.1 Name of the Institution**

**SMT. LAXMIBAI RADHAKISHAN  
TOSHNIWAL COLLEGE OF COMMERCE**

**1.2 Address Line 1**

**RATANLAL PLOT**

**Address Line 2**

**CIVIL LINES**

**City/Town**

**AKOLA**

**State**

**MAHARASHTRA**

**Pin Code**

**444001**

**Institution e-mail address**

**lrtcc@rediffmail.com  
lrt206@sgbau.ac.in**

**Contact Nos.**

**09422860394  
09822733021**

**Name of the Head of the Institution:**

**DR. SHRIPRABHU  
GULABRAO CHAPKE**

**Tel. No. with STD Code:**

**0724-2400197  
0724-2457224**

Mobile:

**09422860394**  
**09822733021**

Name of the IQAC Co-ordinator:

**Dr. Yogesh K. Agrawal**

Mobile:

**09881063987**

IQAC e-mail address:

profyogesh@rediffmail.com

**1.3 NAAC Track ID**

**MHCOGN10486**

**OR**

**1.4 NAAC Executive Committee No. & Date:**

**EC (SC)/14/A&A/13.3, Date: 29/03/2016**

**1.5 Website address:**

**www.smtlrcc.org**

**Web-link of the AQAR:**

**<http://smtlrcc.org/AQAR-2016-17.pdf>**

**1.6 Accreditation Details**

<b>Sl. No.</b>	<b>Cycle</b>	<b>Grade</b>	<b>CGPA</b>	<b>Year of Accreditation</b>	<b>Validity Period</b>
1	1 <sup>st</sup> Cycle	B+	79%	2004	2009
2	2 <sup>nd</sup> Cycle	A	3.02	2010	2015
3	3 <sup>rd</sup> Cycle	A	3.03	2016	2021

**1.7 Date of Establishment of IQAC:**

**18/04/2006**

**1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC**

**i. AQAR 2015-16 submitted to NAAC on 12/01/2017**

### 1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes ☒ No ☐

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

### 1.10 Type of Faculty/Programme

Arts ☐ Science ☐ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☒

Others (Specify)

Nil

### 1.11 Name of the Affiliating University (*for the Colleges*)

SANT GADGE BABA AMRAVATI  
UNIVERSITY, AMRAVATI

### 1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

No

UGC-CPE

Yes

DST Star Scheme	No	UGC-CE	No
UGC-Special Assistance Programme	No	DST-FIST	No
UGC-Innovative PG programmes	No	Any other ( <i>Specify</i> )	No
UGC-COP Programmes	Yes		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers and Principal	06
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	00
2.4 No. of Management representatives	01
2.5 No. of Alumni	01
2. 6 No. of any other stakeholder and Community representatives	01
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	00
2.9 Total No. of members	11
2.10 No. of IQAC meetings held	05
2.11 No. of meetings with various stakeholders:	No. 02 Faculty 38
Non-Teaching Staff Students 02	Alumni 01 Others 04

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

If yes, mention the amount

Nil

2.13 Seminars and Conferences (only quality related)

(i) No. of Conferences by the IQAC:

Total Nos.  International  National  State  Institution Level

(ii) Themes

NA

2.14 Significant Activities and contributions made by IQAC

- 1) Activated seven quality circles of the institution to function as per guidelines provided by NAAC.
- 2) Organized periodic meetings with teachers, administrative staff, alumni and management representative for the smooth working of the institution.
- 3) Prepared AQAR and got it approved by management body and submitted to NAAC.
- 4) Encouraged teachers for writing research papers, to submit minor & major research projects, publishing books and to attend conferences and seminars.
- 5) Activated seven quality circles to function as per guidelines given by NAAC.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

Sr. No.	Plan of Action	Achievements
1	To re-constitute IQAC of the Institution.	IQAC of the institution is re-constituted
2	To take Communication and Skill Development workshop for students by using language lab.	Workshop on 'Communication and Skill Development' for the students of the institution for the duration of one month is taken by using language lab. Near about 50

		students enrolled for this course and successfully completed it.
<b>3</b>	To conduct Yoga classes for students and staff members.	Yoga classes for the students and staff members were conducted throughout the academic session.
<b>4</b>	To prepare budgets of various departments.	Budgets of all the departments prepared and got it approved in the 'Local Management Committee' meeting.
<b>5</b>	To form various committees for the smooth working of the institution.	27 different committees formed for the smooth working of the institution. Teachers and administrative head of the institution are the Co-dinators and members of all the committees.
<b>6</b>	To form language board of English, Hindi and Marathi for promoting communication and writing skills among students and staff.	English, Hindi and Marathi board formed in the institution. Various activities related to development of communication and writing skills among students and staff were organised.
<b>7</b>	To form commerce forum.	Commerce Forum is formed. Commerce Forum made aware students regarding latest development in the field of commerce through guest lectures, field and industrial visits.
<b>8</b>	To arrange for placement activities though industrial linkage and placement cell.	Placement activities for students were arranged through industrial linkage and placement cell.
<b>9</b>	To promote research activities among teaching staff members.	Teachers were encouraged to write research paper for peer reviewed journals and conference proceedings. Duty leave granted to teachers to attend nation and international conferences and seminars.

<b>10</b>	To felicitate students and staff of the institution for their achievements.	Students and staff of the institution were felicitated in felicitation programme for their outstanding performance throughout the year.
<b>11</b>	To promote cultural and community development activities with the help of NSS and NCC departments of the institution.	Various cultural and community development activities were promoted with the help of NSS and NCC departments of the institution.
<b>12</b>	To active Alumni Association and Parent Teacher Forum of the institution.	Alumni Association and Parent Teacher Forum were activated.
<b>13</b>	To submit AQAR for the academic year 2015-16 to NAAC.	AQAR for the academic year 2015-16 prepared and submitted to NAAC.
<b>14</b>	To purchase additional books for the library of the college.	232 new books costing 62,139 purchased during the year in a central library of the college.
<b>15</b>	To activate seven quality circles of the college in order to enhance quality in each activity of the institution as per NAAC parameters.	All the seven quality circles of the institution organised various activities as per NAAC parameters for enhancing and sustaining the quality in higher education.
<b>16</b>	To strengthen ICT learning resources of the college.	Additional computers were purchased for strengthening the ICT learning resources of the institution.
<b>17</b>	To develop infrastructure of the college.	College premises white-washed and repairs of building done.
<b>18</b>	Various cells such as Remedial Coaching Center, NET/SET Guidance Center, Career & Counseling Guidance Cell, Competitive Examination Guidance Cell, and Guidance for entry in Service Cell etc. will be continued.	Special classes for the students were conducted under the agies of Remedial Coaching Center, NET/SET Guidance Center, Career & Counselling Guidance Cell, Competitive Examination Guidance Cell, and Guidance for entry in Service Cell.

<b>19</b>	It is proposed to strengthen the practice of maintaining the students' progression record as it will enable to know the progress of the students- for this a continuous monitoring process shall be evolved by Students Support and Progression Quality Circle in coordination with Teaching, Learning and Evaluation Quality Circle. It is proposed to continue the practices of Welcome and Farewell of the students in the beginning and the end of the session respectively. Students 'Editorial Board' for wall magazine is proposed to be formed as regular feature.	All the proposed activities has been carried out by 'Student Support and Progression Quality Circle' in the academic year.
<b>20</b>	It is proposed to make further efforts to facilitate effective methods, aids and techniques of teaching /learning programmes.	Efforts were made to facilitate effective methods, aids and techniques of teaching/ learning programmes.
<b>21</b>	It is proposed to continue remedial courses in English and Accountancy.	Remedial Courses in English and Accountancy were conducted.
<b>22</b>	It is proposed to continue UGC granted coaching centers for competitive & NET/SET exams.	UGC granted coaching classes for competitive & NET/SET exams were conducted.
<b>23</b>	To construct additional class-rooms	Proposal to construct additional class-room was placed in 'College Development Committee' meeting. It was decided to construct the additional class room in the forth coming session.
<b>24</b>	To perform academic and green audit	Green Audit committee is constituted in the

	of the institution.	institution and green audit is carried out.
<b>25</b>	To organise work-shop for girl students regarding their health amelioration.	Health committee of the institution organised work-shop for girl students regarding their health amelioration.
<b>26</b>	To construct gym for girls and ladies staff.	This proposal is under process.
<b>27</b>	Establishment of additional computer lab. for PG students having 100 terminals.	This proposal is under process.
<b>28</b>	To sign MOU with local colleges for faculty exchange.	This proposal is under process.
<b>29</b>	1. To introduce bridge course for B.Com. III year students.	This proposal is under process.
<b>30</b>	To apply for CPE status.	Institution has applied for CPE status and has achieved it with a sanctioned grant of 1 crore.

*\* Attach the Academic Calendar of the year as Annexure. (Annexure I: Academic Calender)*

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01	--	--	--
M.Phil	01	--	01	--
PG	03	--	02	--
UG	01	--	01	--
PG Diploma	04	--	04	--
Advanced Diploma	04	--	--	04
Diploma	04	--	--	04
Certificate	04	--	01	05
Others		--		
<b>Total</b>	<b>22</b>	<b>--</b>	<b>09</b>	<b>13</b>

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03
Vocational	00
Trimester	--
Bi- Annual	01
Annual	18

1.3 Feedback from stakeholders\* Alumni ☒ Parents ☒ Employers ☒ Students ☒  
*(On all aspects)*

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

***\*Please provide an analysis of the feedback in the Annexure***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1. Syllabus is framed & updated by university from time to time. Our Faculty (BOS members) participated in framing syllabus.
2. University is planning to bring semester pattern for UG.
3. Internal Assessment marks are introduced for every subject.
4. IT related subjects are inculcated in the curriculum.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
20	10	10	NIL	NIL

2.2 No. of permanent faculty with Ph.D.

17

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

<b>Asst. Professors</b>		<b>Associate Professors</b>		<b>Professors</b>		<b>Others</b>		<b>Total</b>	
<b>R</b>	<b>V</b>	<b>R</b>	<b>V</b>	<b>R</b>	<b>V</b>	<b>R</b>	<b>V</b>	<b>R</b>	<b>V</b>
<b>Nil</b>	<b>05</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>03</b>

#### 2.4 No. of Guest and Visiting faculty and Temporary faculty

<b>15</b>	<b>35</b>	<b>04</b>
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#### 2.5 Faculty participation in conferences and symposia:

<b>No. of Faculty</b>	<b>International level</b>	<b>National level</b>	<b>State level</b>	<b>University level</b>
<b>Attended</b>	<b>08</b>	<b>10</b>	<b>01</b>	<b>04</b>
<b>Presented papers</b>	<b>08</b>	<b>10</b>	<b>NA</b>	<b>NA</b>
<b>Resource Persons</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>02</b>

#### 2.6 Innovative processes adopted by the institution in Teaching and Learning:

- The use of modern multi-media teaching aids like LCD, CD-ROMs and computer systems are usually employed in computer-lab instructions as well as other student learning experiences.
- In departments, computer based packages are used to elucidate abstract knowledge and virtual instrumentation through computer animation.
- The students are also encouraged to use computer software packages for meaningful analysis of the experimental data collected/acquired by them. in learning process.
- In the last five years, many teachers have developed ICT enabled course material. Many departments are supplied with audio-visual teaching aids which are also used to teach students.
- Learner centered activities, like participative learning, interactive sessions, student seminars, case studies, project work, assignments, problem solving exercises, practical – field work are followed.

2.7 Total No. of actual teaching days  
during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by  
the Institution (for example: Open Book Examination, Bar Coding,  
Double Valuation, Photocopy, Online Multiple Choice Questions)

NA

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus  
development as member of Board of Study/Faculty/Curriculum Development workshop

<b>Board of Study Members</b>	<b>Faculty</b>	<b>32(5)</b>
<b>05</b>	<b>01</b>	<b>02</b>

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com.	569	47%	56.23%	7.90%	11.27%	75.40%
M.Com.	106	35%	54.71%	16.98%	Nil	71.70%
MCM	26	58%	40.46%	Nil	Nil	88.46%
Ad.Dip.E-Com.	04	50%	50%	Nil	Nil	100%
Dip.E-Com.	04	50%	50%	Nil	Nil	100%
Certificate Web Designing & off. automation	05	50%	50%	Nil	Nil	100%
Certificate Event	10	50%	50%	Nil	Nil	100%

Certificate E-com	12	50%	50%	Nil	Nil	100%
Management Courses						
PG Diploma in Business Management	09	20%	40%	Nil	Nil	60%
PG Diploma in Marketing Management	04	50%	50%	Nil	Nil	100%
PG Diploma in Taxation	32	Nil	25%	07%	Nil	32%
PG Diploma in Financial Management	10	01	40%	60%	Nil	60%
Master of Human Resource Development	08	01	44%	44%	Nil	88%
Master of Philosophy	13	02	41%	21%	Nil	62%

## 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Teaching learning and Evaluation quality circle is established in institution. Through this quality circle IQAC promotes the below mentioned activities to contribute, monitor and evaluate the Teaching & Learning process.

1. Academic Calendar and Administrative Calendar are prepared, circulated and displayed in the beginning of the academic session.
2. Class wise subject time table is prepared
3. Separate time table for computer practical is prepared.
4. Teachers act as guides for preparing project report.
5. Regular class tests are conducted.
6. Term end examination is conducted.
7. Remedial classes are conducted for weak students.
8. Assignments of each subject are given.
9. Group discussion and presentation of the students is taken by all subject teachers.
10. Internal marks are allotted on the basis of class test, group discussion & presentation and assignments.

- 11.** Academic diary is maintained by the teachers.
- 12.** Feed-back from students for the teachers is also collected in order to enhance the quality of education.
- 13.** Industrial and field visits of the students are taken.
- 14.** Student- Interaction Committee is formed every year to acquaint the students with various activities of the college, which are proposed to conduct for the students throughout the year. It makes convenient to students to participate in the activities in the area of interest such as Sports, N.C.C., N.S.S., Cultural activities etc. This Committee acts as a source of talent search in the youth of the college apart from the formal education.
- 15.** Language board in English, Hindi and Marathi and formed and various activities are conducted for the students to enhance their communication and writing skills.
- 16.** Students are encouraged to participate in many activities which have social and civic approach viz. staging street play and delivering speeches of social awareness. The local civic or social organizations are rewarding such students of the college. These achievements are because of the dedication of the people who are totally engrossed with the work culture of the college. Students have regularly participated in curricular, co-curricular and cultural activities on national, state and university level, under the guidance of their respective teachers and the students were awarded by the competent authority.
- 17.** College teachers are adopting effective techniques of teaching in their teaching methods viz. case studies, analysis, works experience, project analyzing method, presentation method along with lecture method. M.Com IV Semester Students have viva- voce and project report as a part of curriculum so as they enrich the knowledge of different subjects in the commerce field.
- 18.** E-resources of learning are made available to the students. In the college there is a separate furnished Computer Lab., as well as internet facility is made available to the students and teachers
- 19.** Faculties follow the self-appraisal method to evaluate the performances through Performance based Appraisal System with the evaluation of Placement Committee and observations by the Principal.

20. Feedback mechanism has been devised in the institute and overall feedback is taken from the students regarding their opinion of the teacher. The department wise feedback analysis is also taken from the students. Further, teachers are asked to act upon and overcome the weaknesses stated in the feedback to improve the quality of teaching.
21. Students are informed evaluation processes in advance. College examination, assignment and seminar presentation are the effective methods to know the overall performances of the students in their studies applied by the institution.
22. Interaction with the students, teacher and parents is a novel activity initiated by the college with an intention to inform the students and parents about the extracurricular and co-curricular activities of the college as well as teachers also acquainted with the students' interest, hobbies and their achievements.
23. Industrial Visits and Educational Tours, and visit to the service sector organization are the regular features and part of teaching/learning. The students are asked to prepare the reports on visited organizations.
24. Annual Teaching Plans are prepared by the teachers as a part of systematic and right direction to teaching.
25. Faculty maintains a record of teaching, meetings attended, participation in various activities etc. in an academic dairy.

### 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefited
Refresher courses	03
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	01
Faculty exchange programme	Nil
Staff training conducted by the university	04
Staff training conducted by other institutions	03
Summer / Winter schools, Workshops, etc.	05
Others:	Nil

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	22	07	--	--
Technical Staff			---	---

### **Criterion – III: Research, Consultancy & Extension Quality Circle**

#### **Introduction:**

The Research, Consultancy & Extension Quality Circle of the IQAC ceaselessly strives to propagate and encourage research culture among the teachers and the students as well as this quality circle responsive towards the community need and it inculcate the value system in students. This quality circle encourages the students to participate in the co-curricular, extra-curricular, extension and academic activities for value inculcation and integration with the following goals and objectives.

#### **Goals and Objectives:**

- 1) To inculcate the research culture among the teacher and student.
- 2) To enable the teacher to translate theoretical knowledge into action.
- 3) To develop scientific thinking and acquire research skills through higher Education.
- 4) To training and designing a project planning and its execution.
- 5) To encourage staff and students to pursue M. Phil / Ph.D. Programme undertake Minor and Major Research Projects.
- 6) To organization of State / National / International Level Conferences, Seminar and Workshops.
- 7) To facilitate the student community to acquire knowledge of research.
- 8) To encourage the teachers for books publication, research articles and research Papers in various recognized journals.

- 9) To develop the potential of collaboration and linkages with the Local / State / National / International Industries for placements and consultancy networking.
- 10) To value inculcation through various activities such as co-curricular, extra Curricular, extension and academic activities etc.
- 11) To avail the research facilities to weaker section and to make them competent in the era of globalize competition.
- 12) To develop individuals ignited with the zeal of cultural and pride in the Country and to inculcate in them fine intricacies of a good citizen.

### **3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the Institution**

The Research, Consultancy & Extension Quality Circle of the IQAC ceaselessly strives to propagate and encourage research culture among the teachers and the students as well as this quality circle responsive towards the community need and it inculcate the value system in students. The initiatives of the IQAC in Sensitizing and promoting research climate in the institution can be elaborated as follows

- 1) A separate department named a 'Department of Management Studies and Research' is functioning in promoting research work among the students and teachers.
- 2) All types of literature such as books, desertions, and thesis and project reports are made available for the research work.
- 3) Computer, internet and printing facility is provided for the purpose of the research
- 4) To encourage staff and students to pursue M. Phil / Ph.D. Programme undertake Minor and Major Research Projects.
- 5) Teachers are encouraged to write research papers in peer-reviewed research journals and to right book.
- 6) Duty leave is granted to teachers for attending workshops and conferences.

### **3.2 Details regarding major projects**

	Ongoing	☐ Sanctioned	Proposal Submitted
Number	02	02	05
Outlay in Rs. Lakhs	7,51000+769000= 15.20	15,20,000=15.20	96.36 Lakh

### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned
Number	02	-	-
Outlay in Rs. Lakhs	135500=1.36	-	-

### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	09	03	-
Non-Peer Review Journals	10	02	-
e-Journals	03	-	-
Conference proceedings ISBN/ISSN	10	12	-

### 3.5 Details on Impact factor of publications: Not Available

### 3.6 Regarding fund sanctioned and received from various funding agencies, Industry and other originations:

Nature of the project	Duration year	Name of the funding Agency	Total grant Sanctioned in Rs.	Received
Major Projects (Two)	2014-2015 & 2015-16	UGC	i) 7,51,000 ii) 7,69,000	-
Minor Projects	2014-2015 & 2015-16	UGC	i) 90,000	65,500
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/College	-		-	-

Students research projects (other than compulsory by the University)	-	-	-	-
Any other (Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No.

Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST

DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme

INSPIRE  CE  Any other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National

Any other

3.14 No. of linkages created during this year

i) Proctor & Gamble India, Ltd. ii) MOU ( My Job) , Akola iii) Leben Laboratories Pvt. Ltd  
iv) Syntel inc., Mumbai v) Tata Tele Services, Pune v) Q.E.D enabled Services, Pune vi)  
Hinduja Services, Pune vii) Mphasis , Pune viii) Eureka Forbes, Mumbai

3.15 Total budget for research for current year in lakhs:

From funding agency  From Management of University/College

Total

3.16 No. of patents received this Year:

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialized	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year:

Total	International	National	State	university	Dist.	College
04	01	02	-	-	-	-

3.18 No. of faculty from the Institution

who are Ph. D. Guides

And students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing

Ones):

JRF  SRF  Project Fellows  Any Other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum  College forum  NCC   
NSS  Any other

### **3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:**

#### **Activities of NSS Unit of the Institution**

In the NSS Unit of Smt. L.R.T. College of Commerce, Akola during the academic session 2016-2017, total 200 volunteers had enrolled out of which 95 were males and 105 were females.

The **Inaugural function** presided by Principal Dr. S.G. Chapke was held on 15<sup>th</sup> August, 2016. The chief guest of this function was Dr. Sanjay Tidke (from Shri Shivaji College, Akola). On this occasion, Guests undertook '**Tree Plantation**' in the college premises. Throughout the year, expertise guidance on various topics were provided which included Environment, Moral and Ethical Values, AIDS Awareness, Stress Management, Time Management, Interview Techniques, laws, communication Skills, Voters Awareness, Traffic Awareness, Cleanliness drive, Interviewing Skills and Personality Development, Slogan Competition etc.

The '**International Yoga Day**' was celebrated on 21<sup>st</sup> June, 2016 by doing yoga by the students as well as staff members under the guidance of Miss. Nilima Patil (Yoga Trainer). The NSS unit of the college also celebrated the "**Vanmahotsav – 2016**" on 1<sup>st</sup> July, 2016 to protect the environment by planting saplings in the college premises. On the same day the Disaster Management Cell was established under NSS Unit. On 14<sup>th</sup> August, 2016 the NSS volunteers participated in the "**Ajadi 70<sup>th</sup> - Jara Yaad Karo Kurbani**" rally organised by Nehru Yuva Kendra, Akola.

The Cleanliness Drive of 15 days (from 15<sup>th</sup> August to 31<sup>st</sup> August, 2016) under the **Munijan Swaccha Bharat Abhiyan** was undertaken by conducting cleaning activities in college and also in the adopted village Kumbhari. The guest lecture on "**Green Akola – Clean Akola**" was organised in which Ms. Neeta S. Agrawal guided NSS volunteers about various aspects of cleanliness through different slides of Powerpoint presentation. The "**Swaccha Bharat Rally**" was also organised at Kumbhari. On the occasion of **Literacy Day**, 08<sup>th</sup> Sept., 2016, the NSS volunteers participated in the "**Eye Donation Awareness Rally**" organised by IMA Akola, Collector Office, Akola and Smt. L.R.T.College of Commerce, Akola.. On 10<sup>th</sup> Sept., 2016, the workshop on "**Time Management and Prompt Service**" was organised in collaboration with Rotary Club, Akola. The lecture

was organised on **“Importance of Yoga in Life”** on 17<sup>th</sup> Sept. 2016. Dr. Rupa Gupta guided the volunteers.

On the **‘Foundation Day of NSS’** i.e. 24<sup>th</sup> September was celebrated by organizing a special activity at Malkapur village. NSS Programme Officer Prof. R.L.Yeul, Dr. J.R. Maheshwari, Dr. N.N. Chotiya alongwith NSS Unit of 78 volunteers visited ‘Suryoday Orphan House’ and distributed Educational Stationeries, Books and fruits etc. to special children and discussed with them their day to day problems. On this occasion, the AIDS Awareness programme was conducted and the **Red Ribbon Club** was established.

On 27<sup>th</sup> Sept, 2016, the workshop on **“Family Business Management”** was organised by Akola Industries Association. Shri. Sandeshji Maystri and Shri. Nileshji Kapadia guided the students. NSS Volunteers organized rally on **Mahatma Gandhi’s birth anniversary** i.e. 2<sup>nd</sup> October and undertook Cleanliness Drive in the college campus and in the Akola city. **‘Voter Awareness’ workshop** was organized on 08<sup>th</sup> Oct., 2016 in the auspicious presence of Dr. S.G.Chapke and the Chief Guests Shri. Ajayji Lahane (Hon’ble Commissioner of Municipal Corporation, Akola) and Shri. Samadhanji Solanke (Hon’ble Deputy Commissioner of Municipal Corporation, Akola). Late Ex-President of India Hon’ble Dr. A.P.J. Abdul Kalam’s birth anniversary day was celebrated as **“Vachan Prerna Din”** on 15<sup>th</sup> Oct. 2016.

NSS Volunteers participated in the **“Personality Development Workshop”** organized by Swami Vivekanand Ashram, Akola on 18<sup>th</sup> Oct. 2016. Swami Tejomayanandaji delivered a guided on “Self Confidence & Character Preservation”. A programme on **“Corruption Awareness Week”** was organized on 05<sup>th</sup> Nov. 2016. Hon’ble Sanjayji Dhotre (MP, Akola), Hon’ble Dr. R. B. Heda (President of The B.G.E. Society, Akola), Hon’ble Adv. M. G. Mohta (Hon. Secretary of The B.G.E. Society, Akola) and Principal Dr. S.G. Chapke guided the students on various legal aspects of Anti Corruption law, moral and ethics. The **“Constitution Day”** was celebrated on 26<sup>th</sup> Nov. 2016, in this programme, Principal Dr. S.G. Chapke, Staff Members and NSS Volunteers recited collectively the Preamble of Constitution of India. On 31<sup>st</sup> December, 2016, the health awareness programme **“No illness – only wellness”** was organized in which Hon’ble Adv. Vinod Chawla guided the students. On the **Police Foundation day “Police Uday Din”**, on 03<sup>rd</sup> Jan. 2017, the NS.S. volunteers went to Civil Line Police Station,

Akola. The Incharge inspector Hon'ble Anwar Mehboob Shaikh guided the volunteers about working of police station, types of weapons etc.

On the occasion of birth anniversary day of Swami Vivekananda **“Blood Donation and Blood Group Check-up Camp”** was organized on 12<sup>th</sup> Jan. 2017 with the joint efforts of NSS, NCC, Health Care Committee and Cultural Committee. Shri. Sameer Deshmukh (Hedgewar Blood Centre, Akola) inaugurated the camp. Principal Dr. S.G. Chapke presided over the function and Dr. Ramesh Deshpande motivated the students for blood donation. In this camp, 21 students donated the blood and 105 students checked their blood group. During the session 14 volunteers were donated the blood to the needy people. NSS volunteers participated in **“Start-up India” programme**. Swami Saraswathanandji guided the volunteers and motivated them to become “Job creators – not the job seekers”. **“Voter Awareness workshop”** was organized on the occasion of **“Voter’s Day”** in the auspicious presence of Principal Dr. S.G.Chapke and the Chief Guest(speaker) of the programme was Mrs. Pratiksha V. Tejankar (Nayab Tehsildar, Revenue Department, Akola). In this workshop, Mrs. Tejankar selected some of the NSS volunteers for Voter Awareness Campaign at district level.

### **SPECIAL CAMP AT KUMBHARI**

**From 16/12/2016 to 23/12/2016**

A special camp of NSS was held at Kumbhari during 16<sup>th</sup> Dec. to 23<sup>rd</sup> Dec. 2016 with a mission to uplift the life of villagers and to understand the agony of rural area, so that the volunteers can take note of the realities of rural lives and acquaint themselves with villagers of India. **100 volunteers**(Boys – 52 and Girls – 48) were selected for the camp.

The camp was **inaugurated** by Honorable Dr. R.B. Heda(President of The B.G.E. Society, Akola) and presided by the Principal Dr. S.G.Chapke. Hon'ble Dr. R. R. Chandak and Prof. Dr. S. R. Baheti were chief guests of the function. Shri Dilipbhau Agale, Shri. Vinayakraoji Deshpande, Programme officer Prof. R.L.yeul, Dr.J.R.Maheshwari and Dr. N.N.Chotiya were present on the dais.

Activities like Cleanliness drive, Repairing of Road, Prabhat Pheri, Yoga, Tree Plantation, Path Natya (Street Show), **Children Medical Check-up camp** and free distribution of medicines worth Rs. 12,000 among villagers, **guidance on different legal laws, Swaccha Bharat Abhiyan, Solution to farmers’ suicide – ‘Baliraja Chetana Abhiyan’, Cashless Payment through Advanced Technology, Personality Development**

etc. were undertaken in this camp. The NSS volunteers repaired the road of Kumbhari about 1 KM through “**Shramdan**”. These activities were conducted under the guidance of Principal Dr. S. G. Chapke, Programme Officer Prof. R.L.Yeul, Dr.J.R.Maheshwari and Dr. N.N.Chotiya. Various guest lectures’ related to number of topics were arranged for the villagers and for the volunteers. Trying to understand and solve the problems of villagers were the main features of the special camp.

The **valedictory function** of camp took place under the optimistic guidance of Dr. G. G. Gondane (H.O.D. Commerce) and Dr. Varsha S. Sukhadeve (Coordinator of Department of Mangement Studies and Research). Sarpanch Sau. Sushma D. Aagale and Mr. Vinaykraj Deshpande were the chief guests of the programme. Prof. R. L. Yeul, Dr. J.R.Maheshwari, and Dr. N.N. Chotiya were present on the dais.

The villagers got sentimental and exhorted us to organize such camp regularly every year. Dynamic guidance of our Principal Dr. S.G. Chapke has been motivating factor behind the success of NSS Unit. Programme Officer Prof. R.L.Yeul, Dr. J.R.Maheshwari, Dr.N.N.Chotiya took the efforts with all the volunteers to achieve the mission of NSS.

### **Achievements of NSS Volunteers**

#### **During the session 2016-17**

Following are the details of participations/achievements of NSS Volunteers during academic session 2016-17.

<b>Sr. No.</b>	<b>Names of the Volunteers</b>	<b>Date</b>	<b>Achievements/Participation in workshop, camps.</b>	<b>Organised (Level)</b>	<b>Organised at</b>
1	Mr. A.B. Ingle	21/05/2016	“Role of University in creating skilled human resources” One day workshop.	University Level	S.G.B. Amravati University, Amravati.
	Mr. S.R.Jadhav				
	Mr.V.L.Deotode				
2	Ku. K. R. Chatarkar	05/06/2016 To 14/06/2016	“Avhan” Chancellors’ Brigade: NSS Wing Training Camp on Disaster Management	State Level	Savitribai Phule Pune Vidyapeeth
	Mr.S.S. Babhulkar				
3	Ku. N.T.Bansod	25/07/2016	“Shika – Banwa – Vika” Based on Minimum Skill Development and Self-employment.	University Level	S.G.B. Amravati University, Amravati.
	Ku. P.S.Hiwrale				
	Mr.Y.P.Yerokar				

4	Mr. A.B.Ingle	02/08/2016	“Up-coming Opportunities in India and Japan for students and entrepreneurs ” One day workshop organised by Department of Adult, Continuing Education and Extension Services.	University Level	S.G.B. Amravati University, Amravati.
	Mr.B.R.Yadav				
	Ku. K.S.Khule				
	Mr.P.S.Khandare				
	Mr.S.A.Damodar				
5	S. B. Jha with 30 Volunteers	14/08/2016	Sawatantrata ki 70 <sup>th</sup> Varshgaath “Jara Yaad karo Kurban ” Tiranga Yatra evam Sanskrutik Samaroh.	District Level	Nehru Yuva Kendra, Akola
6	Ku. J.K.Dhurde	21/08/2016	“Rajyastariya Samaj Prabhodan Vidhyarthi Parishad ”	State Level	R.T.M. Nagpur University, Nagpur.
	Ku.S.B.Kalpande				
	Ku.R.V.Vaghade				
	Ku.B.D.Rathod				
	Ku.K.R.Chatarkar				
	Mr.A.D.Kale				
	Mr.A.B.Ingle				
	Mr.Mohd.Shahid				
	Mr.S.R.Khoje				
	Mr.Y.K.Sarode				

Sr. No .	Names of the Volunteers	Date	Achievements/Participation in workshops, camps.	Organised (Level)	Organised at
7	Ku.K.S.Khule	25/08/2016 to 26/08/2016	Pre-RD Parade Camp	University Level	S.G.B. Amravati University, Amravati.
	Ku.S.R.Babhulkar				
	Mr.P.A.Zamre				
	Mr.S.R.Khoje				
	Mr.R.V.Gavhale				
8	Ku. K. S. Khule	09/11/2016 to 21/11/2016	“National Adventure Camp” Organised by Government of Himachal Pradesh.	National Level	Manali, Himachal Pradesh.
9	Ku. J. K. Dhurde	11/01/2017 to 12/01/2017	“Yuva Netrutva Vikas Karyshala”	University Level	S.G.B. Amravati University, Amravati.
	Ku. P.D.Band				
	Ku.S.B.Kalpande				
	Mr.S.S.Wankhade				
	Mr.S.P.Chaudhari				

10	Ku.S.S.Hissal	15/01/2017 to 22/01/2017	“NSS Special Camp”	District Level	Sonala, Dist. Akola
	Ku.S.K.Dhurde				
	Ku.S.S.Wandale				
	Mr.R.B.Nagubandi				
	Mr.P.D.Gawande				
	Mr.S.S.Patel				
11	Mr.A.D.Gadekar	17/01/2017 to 19/01/2017	“7 <sup>th</sup> Bharatiya Chatra Sansad”	National Level	M.I.T. Pune
	Mr.Mohd.Shahid				
	Mr.P.A.Zamare				
	Mr.S.S.Wankhade				
	Mr.S.P.Chaudhari				
	Ku.K.S.Khule				
	Ku.M.Sharma				
12	Ku.S.R.Babhulkar	18/01/2017 to 22/01/2017	“Adventure Camp” Organised by National Adventure Foundation, Government of India.	State Level	Chikhaldara M.S.
13	Ku.R.S.Chandurkar	19/01/2017 to 20/01/2017	“Sundar Me Honar – Mahila Sakshamikaran” Two Days workshop	University Level	S.G.B. Amravati University, Amravati.
	Ku.R.G.Dod				
	Ku.S.P.Kawdekar				
	Ku.S.A.Koltakke				
14	Mr.S.P.Chaudhari with 45 Volunteers	22/01/2017	“National Integrity and Personality Development Youth Camp” Jointly organised by Swami Vivekanand Study Centre and S.G.B. Amravati University.	District Level	Shri Ramkrushna Seva Mandal, Akola

Sr. No.	Names of the Volunteers	Date	Achievements/ Participation in workshops, camps.	Organised (Level)	Organised at
15	Ku.A.C.Shirsat	01/02/2017	Training Programme on “Sexual Harassment of Women in Work Place – Prevention Act 2013”	University Level	S.G.B. Amravati University, Amravati.
16	Mr.S.A.Damodar	02/03/2017 to 03/03/2017	“Avhan” Chancellors’ Brigade: NSS Wing Pre- Training Camp on	District Level	Shri. Shivaji College, Akola
	Mr.P.S.Khandare				
	Mr.P.D.Gawande				
	Mr.D.J.Gadge				

	Ku.P.R.Chatarkar		Disaster Management		
	Ku.K.S.Khule				
	Ku.N.S.Keval				
	Ku.K.R.Chatarkar				
	Ku.K.D.Mohokar				
17	<b>Ku. K. S. Khule</b>	06/02/2017	<b>NSS Best Volunteer (From Girls)</b>	Unit Level	Smt.LR.T. College of commerce, Akola
18	<b>Mr. Mohd. Shahid Iqbal Hussain</b>	06/02/2017	<b>NSS Best Volunteer (From Boys)</b>	Unit Level	Smt.LR.T. College of commerce, Akola
19	<b>Total 21 Students Received Student Welfare Scholarship</b>	<b>For the Academic Session 2016-17</b>	<b>Scholarship From Student Welfare Department, S.G.B. Amravati University, Amravati</b>	<b>University Level</b>	<b>Smt.L.R.T. College of commerce, Akola</b>

### National Cadet Corps

	<b>Senior Division (SD)</b>	<b>Senior Wing (SW)</b>
<b>Senior Under Officer</b>	Abhishek M. Sachwani	Swati D. Shirsat
<b>Junior Under Officer</b>	Amol A. Yadav	Dhanashree S. Manmode
<b>Sargent</b>	Akshay S. Dalal	Sandhya D. Asolkar
<b>Corporal</b>	Sangharsh N. Ingle Sagar V. Iche Mayur P. Barahate	Manjula A. Shelke Gayatri S. Sherekar Shweta M. Tripathi

During academic session 2016-17 in NCC Unit of Smt. L.R.T. College 68 Cadets had enrolled out of First year 26, Second year 22 & Third year 20 and the Unit comprises of SD (Boys) 41 Cadets and SW (Girls) 27 Cadets.

### Camps Attended of NCC Cadets

1. 36 Cadets participated in 20 different Camps.

2. SUO Abhishek Sachwani, JUO Dhanashree Manmode, SGT Sandhya Asolkar, CPL Sagar Iche, CDT Shubhangi Asolkar attended Combined Annual Training Camp at Amravati during 10 July 2016 to 19 July 2016.
3. CPL Manjula Shelke, CPL Gayatri Sherekar, CDT Akansha Asolkar, CDT Pallavi Mangate, CDT Rina Ingle, CDT Sumit Pandey, CDT Dipak Dhoran, CDT Manisha Ingle attended Combined Annual Training Camp at Barshitakli during 13 July 2016 to 22 July 2016.
4. SUO Abhishek Sachwani, JUO Dhanashree Manmode, SGT Sandhya Asolkar, CPL Sagar Iche, CDT Shubhangi Asolkar attended CATC 106 + GTC-I (TSC) Boys & Girls at Amravati during 20 July 2016 to 29 July 2016.
5. SUO Abhishek Sachwani, JUO Dhanashree Manmode, SGT Sandhya Asolkar, CPL Sagar Iche, CDT Shubhangi Asolkar attended CATC 107 + GTC-II (TSC) Boys & Girls at Amravati during 30 July 2016 to 08 August 2016.
6. SUO Abhishek Sachwani, CPL Sagar Iche attended CATC + IGC/PRE (TSC) at Amravati during 09 August 2016 to 18 August 2016.
7. JUO Dhanashree Manmode, SGT Sandhya Asolkar, CDT Shubhangi Asolkar attended IGC / PRE TSC (Girls) at Pune during 09 August 2016 to 18 August 2016.
8. SUO Abhishek Sachwani, CPL Sagar Iche, CDT Akash Murumkar, CDT Swapnil Dongre, CDT Saurabh Shegokar, CDT Ashutosh Dande, CDT Saurabh Kalmegh attended CATC + TSC-I (Boys) at Amravati during 19 August 2016 to 28 August 2016.
9. SGT Sandhya Asolkar, attended CATC 712 + TSC-I (Girls) at Pune during 19 August 2016 to 28 August 2016.
10. SUO Abhishek Sachwani, SUO Swati Shirsat, JUO Dhanashree Manmode, JUO Amol Yadav, CPL Sagar Iche, CPL Manjula Shelke, CPL Gayatri Sherekar, CDT Pallavi Kashid, CDT Akansha Asolkar, CDT Gayatri Gondchawar, CDT Vishal Mantkar, CDT Varun Shingne attended CATC 110 + TSC-II (Boys) at Amravati during 29 August 2016 to 07 September 2016.
11. SGT Sandhya Asolkar, attended CATC 713 + TSC-I (Girls) at Pune during 29 August 2016 to 07 September 2016.
12. SUO Abhishek Sachwani, CPL Sagar Iche, attended CATC + TSC-III (Boys) at Amravati during 08 September 2016 to 17 September 2016.

13. SUO Abhishek Sachwani, CPL Sagar Iche, attended **ALL INDIA THAL SAINIK CAMPat NEW DELHI** during 19 September 2016 to 30 September 2016.
14. JUO Amol Yadav, CPL Manjula Shelke, CPL Gayatri Sherekar, CDT Pallavi Kashid, CDT Akansha Asolkar, CDT Yeshraj Karale, CDT Ashish Shende, CDT Amit Jangid attended CATC, Amravatiduring 05 October 2016 to 14 October 2016.
15. CPL Manjula Shelke, CPL Gayatri Sherekar, CDT Pallavi Kashid attended CATC / RDCat Amravatiduring 15 October 2016 to 24 October 2016.
16. CPL Gayatri Sherekar, CDT Vrushali Marathe, CDT Komal Yadav, CDT Kunal Sawale, CDT Adosh Patil, CDT Rameshwar Tatad attended CATC 118 / RDC at Amravati during 25 October 2016 to 03 November 2016.
17. CPL Gayatri Sherekar attended CATC 221 / IGC (RDC)
18. at Aurangabad during 04 November 2016 to 13 November 2016.
19. CDT Yashraj Karale attended Advanced Leadership Camp-IV at Bhalukmara (Jorhat-Assam) during 16 November 2016 to 27 November 2016.
20. CPL Gayatri Sherekar attended CATC 222 / CAT-I (RDC) at Aurangabad during 19 November 2016 to 28 November 2016.
21. CPL Gayatri Sherekar attended CATC / CAT-II (RDC) at Aurangabad during 29 November 2016 to 08 December 2016.
22. JUO Amol Yadav, CPL Sangharsh Ingle, CDT Akshay Giri, CDT Akash bhatkar, CDT Bharat Raut, CDT Vishal Mantkar, CDT Amit Jangid, CDT Rameshwar Tatad attended Army Attachment Campat Pune23 January 2016 to 06 February 2016.

### **Achievements of NCC Department**

1. CDT Sumit Pandey got Gold Medal in Regimental Police & CDT Akansha Asolkar got Gold Medal in Camp Senior of Combined Annual Training Camp at Barshitakli during 13 July 2016 to 22 July 2016.
2. CDT Akash Murumkar got Silver Medal in Cross country of CATC + TSC-I (Boys), Amravati during 19 August 2016 to 28 August 2016.
3. SUO Swati Shirsat got Gold Medal in Camp Senior of CATC110 + TSC-II, Amravati during 29 August 2016 to 07 September 2016.

4. SGT Sandhya Asolkar took part in Inter Group Competition (TSC) at Pune for selection of CAT-II (TSC) 2016 & got Gold Medal CATC713 + TSC-I (Girls), Pune during 29 August 2016 to 07 September 2016.
5. Remarkable achievement for our NCC Unit SUO Abhishek Sachwani & CPL Sagar Iche was selected for **ALL INDIA THAL SAINIK CAMP** at **NEW DELHI** During 19 September 2016 to 30 September 2016.
6. SUO Abhishek Sachwani got Silver Medal & Trophy in Health & Hygiene. All India Thal Sainik Camp at New Delhi during 19 September 2016 to 30 September 2016.
7. CPL Sagar Iche got Silver Medal & Trophy in Map Reading All India Thal Sainik Camp at New Delhi During 19 September 2016 to 30 September 2016.
8. CDT Komal Yadav got Gold Medal in Volley-ball of CATC 118 / RDC, Amravati during 25 October 2016 to 03 November 2016.
9. CPL Gyatri Sherekar took part in Inter Group Competition (RDC) at Aurangabad for selection of CAT-II (RDC) 2016 & got Trophy during 29 November 2016 to 08 December 2016.
10. 11 MAH BN NCC Akola Commanding Officer Col. C Elavarsan visited the N.C.C. Unit and desiccation Principal Dr. S. G. Chapke & guided N.C.C. Cadets.
11. 47 MAH BN NCC Yeotmal Administrative Officer Lt. Col. R. M. Deotale, ANOs of different College & Professor visited the N.C.C. Unit and guided the N.C.C. Cadets.
12. 18 Cadets during session 2015-2016 got **“B”** Certificate Examination & 01 Cadet got **“C”** Certificate Examination.
13. During session 2016-17 for **“B”** Certificate Examination 27 Cadets and **“C”** Certificate Examination 19 Cadets appeared.
14. SUO Abhishek Sachwani & CPL Sagar Iche awarded with cash prize Rs.1000 each in **ALL INDIA THAL SAINIK CAMP**.
15. SGT Sandhya Asolkar & CPL Gyatri Sherekar awarded with cash prize Rs.1000 each in **PRE-TSC & PRE-RDC Camp**.
16. CDT Shubhangi Asolkar selected as **“Best N.C.C. Cadet”** in College NCC Unit for the session 2016-2017 and he awarded with cash prize Rs.500 from NCC Officer Prof. Anil Tirkar (Lieutenant).
17. CDT Jaidav Bhinge appointed in Indian Army as a Clerk.

### **Activities of NCC Department**

1. NCC Cadets Participated “World No Tobacco Day Rally” which is organized by 11MAH BN NCC Akola on 31 May 2016.
2. NCC Cadets Actively participated in “International Day of Yoga” held at Dr. P.D.K.V. Akola on 21 June 2016.
3. Prof. Anup Sharma (RDG College, Akola) enlighten the NCC Cadets on Topic “Drug Abuse and Illicit Trafficking” on 26 June 2016.
4. NCC Cadets visited to the blind students of “Kshitij Andha Apang Virungala Va Punarvasan Kendra, Akola” on 03 August 2016.
5. NCC Cadets organised “August Karnti Din Rally” on 09 August 2015.
6. NCC Cadets Participated “Yaad Karo Kurbani Rally” which is organized by District Collector Office, Akola on 14 August 2016.
7. 20 NCC Cadets Participated “Eye donation Rally” which is organized by Rotary Netradan Kendra, Akola on 08 September 2016.
8. 20 NCC Cadets participated in Police Regulation on Ganesh Immersion Ceremony, Akola on 15 September 2016.
9. NCC Unit of our college conducted Seminar on ‘Career Guidance’ chief guest Captain Shriram Kadam on 19 September 2016.
10. NCC Cadets arranged “Clean India Campaign” in College and organised rally on the occasion of mahatma Gandhi & Lalbahadur Shatri Jayanti on 02 October 2016.
11. Our college’s Assistant Professor Dr. Harish Badwaik delivered a lecture on “Aids Awareness” organized by NCC Unit on 01 December 2016.
12. NCC Cadets Participated “NCC Day” which is organized by 11MAH BN NCC Akola on 04 December 2016.
13. NCC Cadets participated in event management of “Atlas Cyclothon Rally” organised by Dainik Bhaskar Newspaper Group, Akola on 18 December 2016.
14. NCC Unit of our college conducted Workshop on ‘Digital Payment System’ on 20 December 2016. Resource persons were Dr. R.N. Kobhrkhde, Dr. Mohm.Aatib, Dr. K.M. Aalati from Sant Gadge Baba Amravati University, Amravati NCC Cadets Participated “Save Electricity” which is organized by MSEB Akola on 11 January 2016.

15. N.C.C. Cadets took part in “Blood Donation Camp” organized by College on the occasion of “Swami Vivikanand Jayanti” on 12 January 2016 and 18 Cadets donated blood.
16. NCC Cadets Participated “Yuva Shibhir” which is organized by Shri Ramkrishna Vivekanand Seva Mandal, Akola on 22 January 2016.
17. NCC Cadets Participated “Republic Day Run” which is organized by 11MAH BN NCC Akola on 25 January 2016.
18. ‘B’ Certificate examination was held in college campus on 12 February 2016. Total 223 Cadets appeared in this examination.
19. 30 Cadets participated in event management of “Marathon Rally” organised by Indian Medical Association (IMA) Akola.
20. Chief guest Dr. Mukund Khupse (Patil) delivered a lecture on “ Water Conservation Day” was organized by NCC Unit on 22 March 2017.
21. NCC Cadet’s participated in the occasion of “Road Security Drive”.
22. 10 SD Cadet’s selected in Local RD Parade on 26 January 2017.
23. N.C.C. Cadet’s participated in “Pulse Polio Drive” and “Traffic Security Week”.

## **Criterion IV. Infrastructure and Learning Resources:**

### **4.1 Details of Increase in Infrastructure Facilities:**

<b>Facilities</b>	<b>Existing</b>	<b>Newly Created</b>	<b>Source of Fund</b>	<b>Total</b>
Campus Area	2.5 Acre	----	----	2.5
Class Rooms	21	----	----	21
Laboratories (Computer and Language)	02	01 (Language Lab.)	----	03
Seminar Halls (including Auditorium)	02	----	----	02
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year	----	11		----
Value of the equipment purchased during the year	----	11,30,134	UGC Grant, Non-Salary Grant and Tuition Fees	----
Others (Furniture)	----	Nil	Non-Salary Grant and Tuition Fees	----

#### 4.2 Computerization of administration and library:

Administrative department of the college is fully computerized. Computers are used in admission and administrative work of the college. In this regard special software are purchased. Internet connection, printer, scanner fax machine and photocopy machine are provided to the administrative department for their smooth functioning. Office of the Principal is also fully computerized.

Library of the college is partially computerized. Soul software is used for maintaining the record of the books and other study materials. Computers, printers, scanner and photo copy machines are provided to the library department.

##### Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books & Reference Books	53606	---	232	62,139	53,838	---
e-books	Provided by N-List	---	Provided by N-List	---	---	---
Journals	54	---	54	---	---	---
e-Journals	Provided by N-List	---	Provided by N-List	---	---	---
Digital Database	Soul	---	Soul	---	---	---
CD & Video	726	---	---	---	---	---
Others (specify)	---	---	---	---	---	---

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing (Computers)	73	54	73	----	----	07	12	----
Added	02	13	----	----	----	02	---	---
Total	75	67	73	----	----	09	12	---

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

1. Institution is having two computer labs. Two computer networks are developed through thin client system. First computer lab is having 1 server and 22 clients

which are used for UG and PG. Second computer lab is having 2 server and 32 clients which is used for Master in Computer Management course.

2. Both the labs are connected through broad band internet.
3. Students are given special IT training through trained computer faculty.
4. IT training is imparted to both teaching and non-teaching staff very year.
5. Internet access facility is provided to all students, teaching and non-teaching staff.
6. MHBTES- Training Programme is conducted for IX & X Teachers.
7. Graphic Designing Course is conducted for the students of the college.

**4.6 Amount spent on maintenance in Lakhs (Approximate) :**

i. ICT	Rs. 83,850
ii. Campus Infrastructure and Facilities	Rs. 10,68,911
iii. Equipments	Rs. 11,30,134
iv. Others	<u>Rs. 6,55,56,045</u>
	<u>Rs. 6,78,38,940</u>

**Criterion – V: STUDENT SUPPORT & PROGRESSION**

**5.1 Contribution of IQAC in enhancing awareness about Student Support Services:-**

Student Support & Progression Quality circle is formed and through which all the students are made aware about support services. Prospectus is prepared every year to provide detailed information regarding college. The deserving students of the college are fully supported by the teachers as well as all academic facilities are provided to them. It is only the reason that maximum number of students stood in the merit list of SGBAU Amravati Examination.

**5.2 Efforts made by the institution for tracking the progression:-**

- 1) Regular class test are conducted.
- 2) Term end exam at college level is taken every year.
- 3) Group discussion and presentation of the students is taken.
- 4) Students are encouraged to participate in NCC, NSS, and cultural activities and sports.

### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1943	303	29	--

(b) No. of students

outside the state

04

(c) No. of international students

Nil

No	%
---	--

Men

No	%
---	--

Women

Last Year						This Year 2015-16					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1098	207	20	825	---	2150	1173	218	27	895	---	2313

**Demand ratio - 3:4**

**Dropout %- UG- 12 % - PG- 28 %**

### 5.4 Details of student support mechanism for coaching for competitive examinations

(If any):-

As per UGC guidelines under twelfth five year Plan College has formed two cells, namely coaching for entry in services for MPSC & Banking examinations and NET/SET exam guidance centre. This cell provides coaching to students for competitive examinations.

No. of students beneficiaries

54

### 5.5 No. of students qualified in these examinations

NET

Nil

SET/SLET

Nil

GATE

Nil

CAT

Nil

IAS/IPS etc

Nil

State PSC

Nil

UPSC

Nil

Others

Nil

### 5.6 Details of student counselling and career guidance:-

Students counselling & placement cell is formed at college level. Though this cell students are given counselling and career guidance. Through this cell guest lecturers of

five guest counsellors were organized in the session. In addition to this all the PG teachers provides counselling & career guidance to the students throughout year.

No. of students benefited

**160**

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
<b>02</b>	<b>130</b>	<b>05</b>	<b>Nil</b>

### 5.8 Details of gender sensitization programmes:-

Our institution aims at to identify the developmental dimensions to providing opportunities for women in the organization for their growth and also aspects hindering women's advancements in the institution as well as in the Society.

### 5.9 Students Activities:-

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level

**08**

National level

**Nil**

International level

**Nil**

No. of students participated in cultural events

State/ University level

**16**

National level

**Nil**

International level

**Nil**

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level

**Nil**

National level

**Nil**

International level

**Nil**

Cultural: State/ University level

**Nil**

National level

**Nil**

International level

**Nil**

### 5.10 Scholarships and Financial Support

	Number of Students	Amount(Rs.)
Financial support from institution	Nil	Nil
Financial support from government	1547	Figure yet to be finalised
Financial support from other sources	01	40,000
Number of students who received International/ National recognitions	Nil	Nil

**5.11 Student organized / initiatives**

**Fairs :** State/ University level    NIL      National level    NIL      International level    NIL

**Exhibition:** State/ University level    NIL      National level    NIL

International level    NIL

**5.12 No. of social initiatives undertaken by the students**      14

**5.13 Major grievances of students (if any) redressed: -**      Nil

**Criterion – VI: Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

**VISION**

To become one of the best educational institution in the country by attaining excellence in commerce education.

**MISSION**

To integrate with the Indian Educational Service Group by propagating value based education and preparing pupil for initiation into a higher life by associating them with the natural, social and cultural environment.

**6.2 Does the Institution have a Management Information System?**

Yes the institution is having Management Information System. In this regard IQAC of the college has formed Documentation Committee. Documentation Committee maintains all the records through Management Information System.

**6.3 Quality improvement strategies adopted by the institution for each of the following:****6.3.1 Curriculum Development**

Curriculum Development Quality Circle is formed by IQAC of the college. College offers courses prescribed by Sant Gadge Baba Amravati University, Amravati . Curriculum Developed by the university is followed. Senior teachers of the college are on various Board of studies in the university. i.e. three members are on board of studies,

two members on (32)5 committee , one member of faculty of commerce in the S. G. B. Amravati University, Amravati. Through these they try to update curriculum.

- 1) Syllabus Development
- 2) Restructure and Revision of syllabus.

### **6.3.2 Teaching and Learning**

- 1) Power Point Presentation
- 2) 2) Audio-visual Aids
- 3) 3) Permanent Faculty
- 4) 4) Permanent Faculty with Ph.D.
- 5) 5) No. of Guest Faculty & CHB

### **6.3.3 Examination and Evaluation**

College conducts Unit test & Term End examination. Internal assessment, group discussions, seminars arranged by the college. Evaluation of answer-books & moderation of question papers & preparation of results of examination is conducted by the university. Revaluation & photocopy of the answer-books is available to the students as per his request.

Details of examination pattern:

- |                                    |                            |
|------------------------------------|----------------------------|
| 1) B. Com I , II & III year        | – Yearly examination       |
| 2) M.Com I , II , III& IV Sem.     | – Semester examination     |
| 3) M.C.M. I , II , III & IV Sem.   | – Semester examination     |
| 4) M.H.R.D. I , II , III & IV Sem. | – Semester examination     |
| 5) P.G.D.B.M.                      | – Yearly examination       |
| 6) P.G.D.F.M.                      | – Yearly examination       |
| 7) P.G.D.M.M.                      | – Yearly examination       |
| 8) P.G.D. Tax                      | – Yearly examination       |
| 9) M. Phil.                        | – Two year vacation course |

### **6.3.4 Research and Development**

Major , minor project are funded by UGC , Publication with ISSN , ISBN , Peer-Reviewed journals , Faculty serves as experts, chairperson and research person, Ph. D. Guide & Ph. D. awarded. Teachers are guiding for M. Phil. Dissertation, M. Com. – Project Report, M.H.R.D. Dissertation, M.C.M. Project Report.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Office administrative section, Finance unit, Student admission placement cell, Student record, Computer, Internet access, networking technology, Up gradation, E-governance, Computerization of Administrative office and Library.
2. Academic Activities: - Field visit, Laboratories, Development research seminars etc.
3. Maintenance :- Electricity , Water , Telephones,

### 6.3.6 Human Resource Management

#### Performance assessment –

- 1) The student by filling up ‘feedback forms’
- 2) ‘By self Appraisal form’ to be filled in by individual members of teaching
- 3) Staff attendance is taken through Bio-metric machine

### 6.3.7 Faculty and Staff recruitment

Teaching: - Assistant Professor in Commerce – 01

Non-teaching:- NIL

### 6.3.8 Industry Interaction / Collaboration

- Leben laboratory Lld. Akola
- Junior Chamber of International, Akola City (An N.G.O.)
- My Job Training & Placement Institute, Akola

### 6.3.9 Admission of Students

A) Grant aid Courses -

B. Com. I = 745, B. Com. II = 628, B. Com. III = 570. **UG = 1943**

M. Com. I & II Sem = 182, M. Com. III & IV Sem = 121 **PG = 303**

B) Non Grant Courses -

- 1) M.C.M. I & II = 39  
M.C.M. III & IV = 28
- 2) M.H.R.D. I & II SEM = 14  
M.H.R.D. III & iv SEM = 08
- 3) D.B.M. = 13
- 4) D.F.M. = 11
- 5) D.Tax = 25
- 6) M.Phil. (COMMRCE) I-15, II- 10 = 25

**6.4 Welfare schemes for i.e.**

**( Loans , Medical allowance, student insurance, staff and student health check up camp )**

Teaching	√
Non teaching	√
Students	√

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done - Yes

√

No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	–	Yes	Principal & H.O.D.
Administrative	Yes	–	Yes	Principal & Registrar

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

√

For PG Programmes

Yes

No

√

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Semester System for B.Com examination will be implemented from the coming academic year.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- NIL -

6.11 Activities and support from the Alumni Association

Meetings with Alumni & Enhance in Alumni Membership

6.12 Activities and support from the Parent – Teacher Association

Interaction with parents-teacher for the development of college activities.

6.13 Development programmes for support staff

Research , participation in seminars , conference, workshop etc. and supporting membership and active involvement in local , state, national , International Professional association.

Refresher course – 03

Orientation course – 01

Short term course – 01

6.14 Initiatives taken by the institution to make the campus eco-friendly

Save Girls Programme , Water Conservation ,Tree Plantation, Water Harvesting, Plastic

Awareness , using Bio-degradable waste in the campus and encouraging the students to do so.

1)Participation of teaching , non-teaching staff in management .

2) Facilitation Programme to award excellent work of teaching and non teaching staff.

3) B.G.E. society “Foundation day ” celebration on 14<sup>th</sup> January each year.

## **Criterion – VII : Innovations and Best Practices**

### **7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.**

Innovations introduced this academic year have created a positive effect on the functioning of the institution:

- Various committees have been set up for the smooth functioning
- Internal audit committee has been set up by the institution to focus on the quality of the college activities.
- Various academic and administrative activities are held under the guidance & supervision of heads of the respective Committees.
- Students are attending the class regularly.
- Remedial coaching for academically weak students in the subject of accountancy, statistics and English is provided and students participate in it.
- Students participate in programmes like cultural (Sugam- sangeets, drama, folkdance, group songs, etc.) and socially relevant N.S.S. & N.C.C programmes are also undertaken which include cleanliness, awareness, rural health Aids awareness, distribution free medicines, blankets, sarees, etc.

### **7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year:**

- As per the instructions of Govt. of India, doctors should prescribe generic medicines to patients and due to this awareness economically backward classes can save their money and effort. By considering this objective in mind students of Smt. L.R.T. College of Commerce visited a Generic Medical shop where the shop owner explained that “ A generic drug is a medication created to be the same as an existing approved brand name drug in dosage form, safety, strength, route of administration, quality and performance characteristics.”
- The Digital India Programme is a flagship programme of the Govt. of India with a vision to transform India into a digitally powered society and knowledge economy. “Paperless, Cashless” is one of the professed roles of Digital India. By considering this fact Smt.

L.R.T. College of Commerce gave training to the students so that they become aware about it and try to implement it in their life.

- Apart from the other activities college also indulges itself in helping the Divyang students for the betterment of their future. For their quality education, study material, books, etc. were also distributed in their respective schools.
- India prominently is an Agricultural country and hence to make the students aware of the various agricultural modern techniques a visit to the Agro. Tech. Exhibition-2016 in Dr. P.D.K.V., Akola was organized for them.
- A Health awareness programme for the adolescent girls was organized at our college. Guidance on topics like maintenance of self hygiene during monthly cycles, knowledge about the changes that occur during adolescence, anaemia-its causes and ways to prevent it and following a nutritious diet was done by Dr. Swati Damodare.

**7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)**

***\*Provide the details in annexure (annexure need to be numbered as i, ii, iii)***

1. Social-backward –The students of socially-backward class are given preference in admission according to the norms fixed by the government .Free-ship and financial aids are provided to the students who belong to Economically-weaker. Our institution provides facility of library, drinking water and toilet at ground level for differently-abled students.

2. Equal opportunities are provided to boys and girls during admission. Our college is having co-education. Students also are encouraged to participate in co-curricular activities such as sports, N.S.S., N.C.C. and cultural programmes. Our students are educated to be punctual and develop a sense of discipline .They are taught to be regular in the classes and do their home assignments sincerely.

iii. The institution has involved all its stake holders in alumni association and enrolled them as life members. Institution arranges frequent meetings with alumni for their valuable suggestions. These suggestions are then considered for planning, implementations and evaluation of the academic programmes.

#### **7.4 Contribution to environmental awareness / protection:**

Clean Environment Drive: Students are disciplined to keep the campus neat and clean. Students undertake programmes such as eradicating Gajar Gawat, keeping the environment clean and healthy by removing waste and hazardous plastic material, planting trees etc. Students have been advised to use the non polluting agents in day to day life in order to protect the ‘ Mother Earth ,’ i.e. Non-polluting agents like smokeless chulhas, use of vehicles which do not require Conventional & polluting sources of energy.

#### **7.5 Whether environmental audit was conducted?      Yes**

#### **7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis):**

- Institution offers wide range of courses thereby playing significant role in human resource development and capacity building of individuals, to cater to the need of the economy, society and the country as a whole, thereby contributing to the development of the Nation.
- Institution encourages its students to participate in industrial visit and to prepare projects. Remedial classes in English and Accountancy is also conducted by the Institution. This ensures the students to achieve core competencies, to face the global requirements successfully.
- Various extension activities are organized by the institution through NCC & NSS; this inculcates value system among students.
- Institution promotes ICT in its various activities. ICT is used in teaching-learning process, in administrative work and in maintaining documentation. ICT related subjects are made compulsory in curriculum there by promoting ICT among students.
- Strengths and weakness in the teaching and learning process are recognized and are carried out by the institution.

## **8. Plans of institution for next year**

1. Construction of additional class-rooms.
2. Purchase of additional computers with software for computer lab.
3. To upgrade library digitally.
4. To introduce English Communication Training Course for students.
5. To introduce bridge course for B.Com. I year students.
6. To perform academic and green audit of the institution.
7. To organise work-shop for girl students regarding their health amelioration.
8. To prepare budgets of various departments.
9. To form various committees for the smooth working of the institution.
10. To form language board of English, Hindi and Marathi for promoting communication and writing skills among students and staff.
11. To form commerce forum.
12. To arrange for placement activities through industrial linkage and placement cell.
13. To promote research activities among teaching staff members.
14. To felicitate students and staff of the institution for their achievements.
15. To promote cultural and community development activities with the help of NSS and NCC departments of the institution.
16. To publish Annual Vishwadhan Magazine of the college.
17. To purchase additional books and journals for the library of the college.
18. To activate seven quality circles of the college in order to enhance quality in each activity of the institution as per NAAC parameters.
19. To submit AQAR for the academic year 2017-18 to NAAC.
20. To start two skill development programmes under UGC CPE grants.
21. To undertake sport coaching of Boxing for girls students under UGC CPE grants.
22. To undertake enrichment of Teachers Programme in association with ASC R.T.M. Nagpur University.
23. To upgrade class rooms by installing LCD Projector in each classroom.
24. To purchase 62.5 KVA branded generator for continuous supply of electricity.
25. To purchase new furniture for classrooms and get classroom cloured.

Name : Mr. Yogesh K. Agrawal

Name : Dr. Shriprabhu G. Chapke



*Signature of the Coordinator, IQAC*

*Signature of Chairperson, IQAC*

**Principal**  
Smt. L. R. T. College of  
Commerce, AKOLA



## **Annexure I**

### **SMT. L.R.T. COLLEGE OF COMMERCE, AKOLA.**

#### **Academic & Administrative Calendar 2016-2017**

All members of teaching staff are informed that they should note Academic & Administrative Calendar for the year 2016-2017.

#### **FOR ANNUAL PATTERN**

1. **I Session**: - From Mon., 12<sup>th</sup> June, 2016 to Sat. 31<sup>st</sup> Oct, 2016
2. **Diwali Vacation**: - From Sun. 1<sup>st</sup> Nov., 2016 to Sun., 22<sup>nd</sup> Nov. 2016
3. **II Session**: - From Mon., 23<sup>rd</sup> Nov, 2016 to Sat, 30<sup>th</sup> April, 2017.
4. **Summer Vacation**: - From Sun., 1<sup>st</sup> May, 2017 to Sat., 12<sup>th</sup> June, 2017.

#### **Teaching days available during Academic Year 2016-2017**

<b>I Session</b>		<b>II Session</b>	
Month	Days	Month	Days
July, 2016	25	Nov, 2016	14
Aug. 2016	25	Dec. 2016	26
Sept. 2016	24	Jan. 2017	25
Oct. 2016	18	Feb. 2017	23
		Mar., 2017	04
<b>Total</b>	<b>92</b>		<b>92</b>

I Session 92 days + II Session 92 Days = Total Teaching Days 184

**Date of commencement of Teaching:- Wednesday 1<sup>st</sup> July 2016**

#### **Days available during the academic year 2016 – 2017**

<b><u>For Admission</u></b> Mon., 13 <sup>th</sup> June, 2016 to Thursday, 30 <sup>th</sup> June, 2016	16 days
<b><u>For Exam and Non-instruction Days</u></b> March. 2017 April 2017	21 days 23 days
<b>Total</b>	<b>60 days</b>

Total days available during academic year 2013 -14	Sunday + Winter Vacation (excluding Sun.) + Public Holidays	Total working days in academic year 2016-2017
<b>321</b>	<b>41+22+14 = 77</b>	<b>244</b>

## **Annexure II**

### **Feedback Analysis**

#### **1. Evaluation of Student feedback for teachers**

<b>Percentage</b>	<b>Score</b>	<b>No. of Teachers</b>
81-100	Very Good	21
61-80	Good	Nil
41-60	Average	Nil
00-40	Below Average	Nil

#### **2. Evaluation of Alumni feedback**

Feedback of 26 alumni was taken orally in the alumni meeting. Alumni expressed satisfaction regarding development of the institution and gave some suggestions which were implemented.

#### **3. Evaluation of Parents feedback**

Feedback of near about 750 parents was taken orally at the time of admission of the students. All the parents expressed satisfaction regarding development of the institution.

#### **4. Evaluation of Academicians and Industrialists Feedback:**

Feedback of near about 30 Academicians and 30 Industrialists were taken through a well designed feedback forms regarding updating syllabus of the university. All the academicians gave feedback for updating the syllabus prescribed by the university.

### **Annexure III**

#### **Activity 1:**

##### **1. Title of the Practice : Felicitation of students and staff**

The college organizes a felicitation programme every year to boost the enthusiasm of the students who participate in different activities and bag various prizes and certificates, and also for the students who secure top positions / ranking in the university merit list. The members of the teaching and non teaching staff are also felicitated for their outstanding performances in various fields like writing books, getting appointed as Ph.D. guide of the university, getting Minor / Major Research Project approved or for receiving the Ph.D. degree and other social or cultural achievements.

##### **2. Goal**

The activity of felicitation is carried out to develop a great human personality with describable proficiencies, attitudes, values, and qualities of self confidence and creativity. It helps to promote a sense of self respect and dignity of the students, teaching & non teaching staff.

##### **3. The context**

The felicitation programme is held every year to boost the morale of the students. The programme urges the students to participate more and more in the college activities, and also to score good marks in university exams. The students get prepared for the upcoming responsibilities and challenges in their life; they get moral support from the felicitation programme. Students who pass out in flying colours by topping the merit list are felicitated in the programme, they are the part and parcel of the society and can fulfil every dream of the people with their great deeds and efforts. These students are the alumni of the college, and in the near future the college can seek valuable instructions from these alumni for the better progress of the college. That's why the felicitation programme is also important from the view of forming a good Alumni Association. The main points and excerpts of the felicitation programme are published in the college yearly magazine which becomes a permanent record for one and all.

##### **4) The practice**

The merit students of the college and the merit students of different department are felicitated according to their ranking. The teaching and non teaching staff members are also

felicitated for their extraordinary achievements. The best students from N.C.C., N.S.S. and the students who participated in inter college or inter university cultural competitions are also felicitated. This programme boosts the morale of the students. The felicitated students' biodata with their photograph is published in the college magazine. These meritorious students are always available for providing valuable guidance to the other students. The meritorious students find various opportunities of job through the campus interviews held in the college.

### **5. Evidence of Success**

The impact of the felicitation programme is immense. The confidence among the students and staff is worth mentioning. There is deep impact on students and are imbued with the achievements of all the felicitated members, and are compelled from inside to improve their performances. The felicitation of teaching and non teaching members help in creating a homely environment that also helps smooth and effective administration.

### **6. Problems Encountered and Resources Required**

The felicitation programme is organized at the end of the session when the 12th Board exams are going on. This may affect the attendance of the students in the programme. The preparations of the programme, noise etc may disturb the students who are appearing for the exam.

## **Annexure IV**

### ***Activity -2***

#### **1.Title of the Practice**

##### **Equal - Opportunities:**

Our College is the best example of gender equality because our college is having the co-education facility. The students from backward classes are benefitted by IT, Tally, Computer Classes etc. that are conducted in the college.

#### **2. Goal**

The mission statement of the institution emphasizes on providing value based education to pupils by associating them with the natural, social and cultural environment. In order to safeguard the interests of students of backward communities and minorities, specific provisions have been made. The students are provided with some facilities during admission and education, so that they can take their rightful and dignified place in the mainstream of the society.

#### **3. The Context**

The well being and the development of the minorities are important, it indicates of the strength and success of a democratic society. Sometimes rights and privileges which are not available to the majority have to be given to the minority groups to bring them up to a viable level of development. From this point of view, the institution offers some facilities to the students of backward classes and minorities.

#### **4. The Practice**

- i. Financial assistance is provided through free ship and scholarship enabling the students belonging to backward classes to continue their education preference is given in admission as per the norms fixed by the government.
- ii. Remedial programmes for these students are conducted in the subject like English and Basic Accounting. Such students are also encouraged to participate in co-curricular activities such as sports, N.S.S., N.C.C. and cultural programmes.
- iii. Coaching classes for the entry into public services for SC/ST/OBC and minority community students are organized regularly which help the students to get prepared for the Competitive examinations like IAS, State Public Services, Bank recruitment etc. and to achieve employment in central services and equivalent positions in private sector.

#### **iv. Coaching classes for NET/SET for SC/ST/OBC**

The coaching classes are organized to prepare these students for NET/SET examination; so that sufficient numbers of candidates become available for selection as lecturers in the university system.

#### **v) Communication Skills**

The communication skills classes are also organized for the students of backward classes to train the students in communication skills and soft skills, such as Reading, Pronunciation, English speaking, writing, Group Discussions, Job Skills, and Presentation Skills and so on.

#### **vi) Book Bank:-**

A book bank facility is made available to the students so that, they get the required books and information in the institute easily. Students having higher percentage are allowed to withdraw more than five books at a time from the library of the institution.

#### **vii) Admission**

Preference is given to students of backward classes in admission as per the norms fixed by the government. Also the preference is given to these students in N.S.S. and N.C.C. as per govt. norms. Also teaching and non teaching staffs from the backward classes are recruited through special recruitment drive & the quota is full filled according to government norms and rules.

#### **5. Evidence of success**

The students are taking full advantage of the different programmes run by the institute for upliftment of students from backward classes. The impact of the programme is great. The raised level of confidence in these students is worth mentioning. Large numbers of students intend to join the NET/SET and competitive exam coaching classes, and they are highly benefited from them. Students take advantage of the Remedial Coaching and communications skills classes that helped a lot to increase the university examination result of the institution. The industrial visit and placement programme have helped the students to avail the job opportunities successfully.

#### **6. Problems Encountered and Resources Required**

As such no problem of financial resources was faced by the institution, as the UGC has given grants for the said center. Regarding human resource also, no such problem was faced. All the guest lectures and training resource persons were available time to time.

## **7. Contact Details**

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